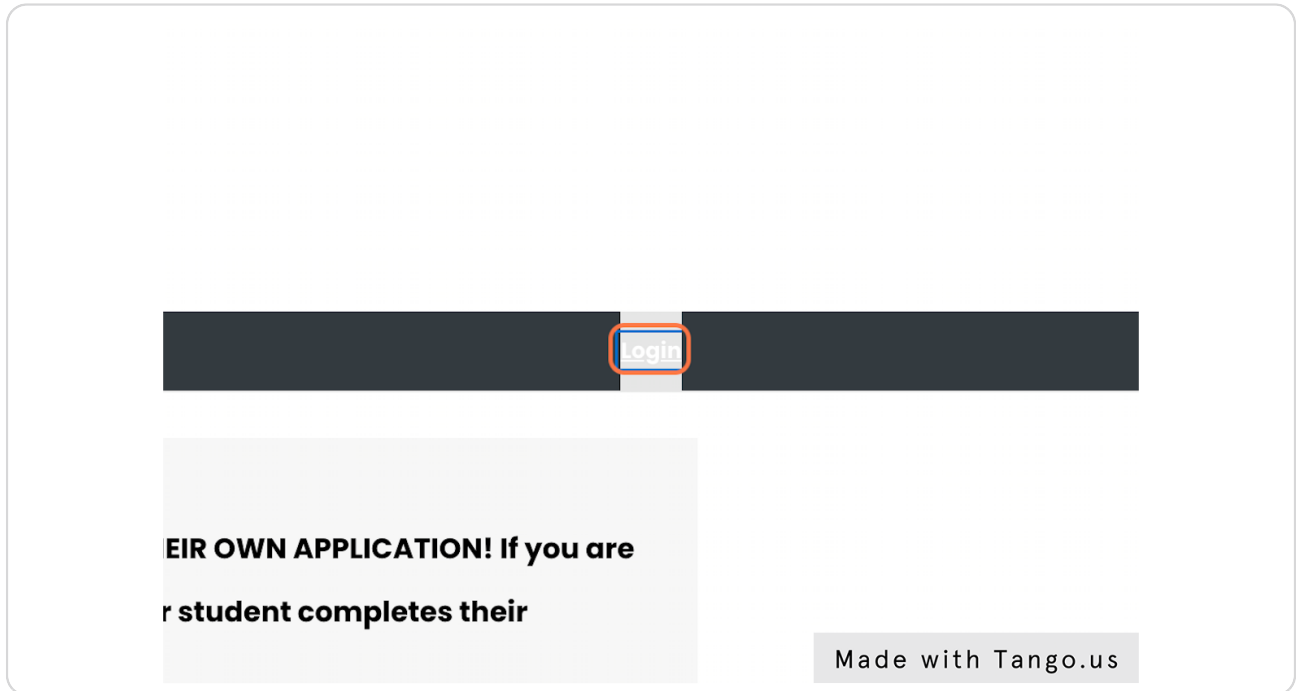


STEP 1

Go to Home | SCU Housing Portal

STEP 2

Click on Login



Login to your SCU Housing Portal using your previous created login informati


Made with Tango.us

Once in your housing portal homepage..

Made with Tango.us

STEP 5

Click on Undergraduate Applications (NEW)



SCU HOUSING PORTAL

SANTA CLARA UNIVERSITY

56

Undergraduate Applications (NEW)

Early Arrival Selection

Name:
Alex Pacifico

Email:

Campus ID Number:
07600000663

IMPORTANT NOTE


STUDENTS ARE REQUIRED TO BE PRESENT AT THE SCU HOUSING PORTAL BY 11:00 AM ON MONDAY, FEBRUARY 8, 2023. IF YOU ARE NOT PRESENT, PLEASE CONTACT THE SCU HOUSING PORTAL AT 408-554-4900 FOR MORE INFORMATION.

not the student, please contact the SCU Housing Portal at 408-554-4900 for more information.

Made with Tango.us

STEP 6

Which class year are you? Please be sure to select the correct application and thoroughly read through what each application is defined as.



SCU HOUSING PORTAL

SANTA CLARA UNIVERSITY

56

Undergraduate Applications (NEW)

Early Arrival Selection

Application Requests

Log Out

Undergraduate Student Applications

Welcome to the SCU Housing application process. Please select your respective application below.

Incoming First-Year: Students who will be first-years during the 23/24 academic year.

Incoming Transfer: Students who are transferring in for the 23/24 academic year.

Rising Sophomore: Students who are currently first-years and who will be sophomores for the 23/24 academic year.

Rising Junior/Senior: Students who are currently sophomores or juniors and who will be juniors or seniors for the 23/24 academic year. NOTE: Looking to apply for a Neighborhood Unit? The separate application will open on February 8, 2023. Please review the [NU website](#).

Summer Applicants: Students who will be taking summer school classes, pre-season athletes, campus program student staff, faculty research assistants, SCU students with on-campus job, SCU students with non-campus job/internship.

Select Next Step
Please select next step

Next

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us

STEP 7

Select "2023-2024 Sophomore Housing Application"

Rising Junior/Senior: Students who are currently sophomore academic year. NOTE: Looking to apply for a Neighborhood review the [NU website](#).

Summer Applicants: Students who will be taking summer s faculty research assistants, SCU students with on-campus j

Select Next Step

Please select next step

Please select next step

2023-2024 Incoming First Year Housing Application

2023-2024 Transfer Student Housing Application

2023-2024 Sophomore Housing Application

UNIVERSITY

Made with Tango.us

STEP 8

Click on Next

review the [NU website](#).

Summer Applicants: Students who will be to faculty research assistants, SCU students wi

Select Next Step

2023-2024 Sophomore Housing Application

Next

SANTA CLARA UNIVERSITY

500 El Camino Real

Santa Clara, CA 95053

housing@scu.edu | 408-554-4900 | Benson :

Made with Tango.us

STEP 9

Please read through what is needed before beginning to fill out your application.

2023-2024 Sophomore Housing Application

To complete the 2023-2024 Sophomore housing application, what will I need?

Sophomore Students are required to live on campus in a Residential Learning Community (RLC).

You'll also need access to the Internet; we have found Google Chrome and Mozilla Firefox are the optimal browsers to use when completing your housing application.

The on-campus housing application for 2023-2024 Sophomores is completed via your eCampus account by selecting **"Manage Housing"** in the additional resources section. Therefore, in order to submit a Housing Application, you'll need your eCampus login and password.

A \$500 pre-payment deposit; deposits can **ONLY** be paid using a debit or credit card. Obtaining a waiver for the pre-payment deposit is not available.

Before beginning a housing application, you should confirm if you will apply with a group of other students or if you will be applying as an individual. If you apply as a member of a group, one member of the group will need to create a Group Profile and all other members of the group will need to connect their application to the Group's Profile. If you are not applying as a member of a group, you will not need to do anything.

To change groups, cancel or add yourself to a new group, please go to the frequently asked questions section for more information.

Make sure that you and all the members of your group complete the housing application by **11:59PM on March 10, 2023**, in order to receive priority considerations; applications submitted **AFTER March 10** are considered LATE. You will still be able to apply, but will not be able to participate in Room Selection.

Students registered with the Office of Accessible Education will be notified by the Housing Office on next steps once their application is submitted.

Make sure you only submit your application once you are sure about the answers you have provided as changes cannot be made once you submit your application.

Click **"Next"** below to continue on to your Rising Sophomore application for 2023-2024.

Next

Made with Tango.us

STEP 10

Click on Next once you have fully read the page.

Click **"Next"** below to co

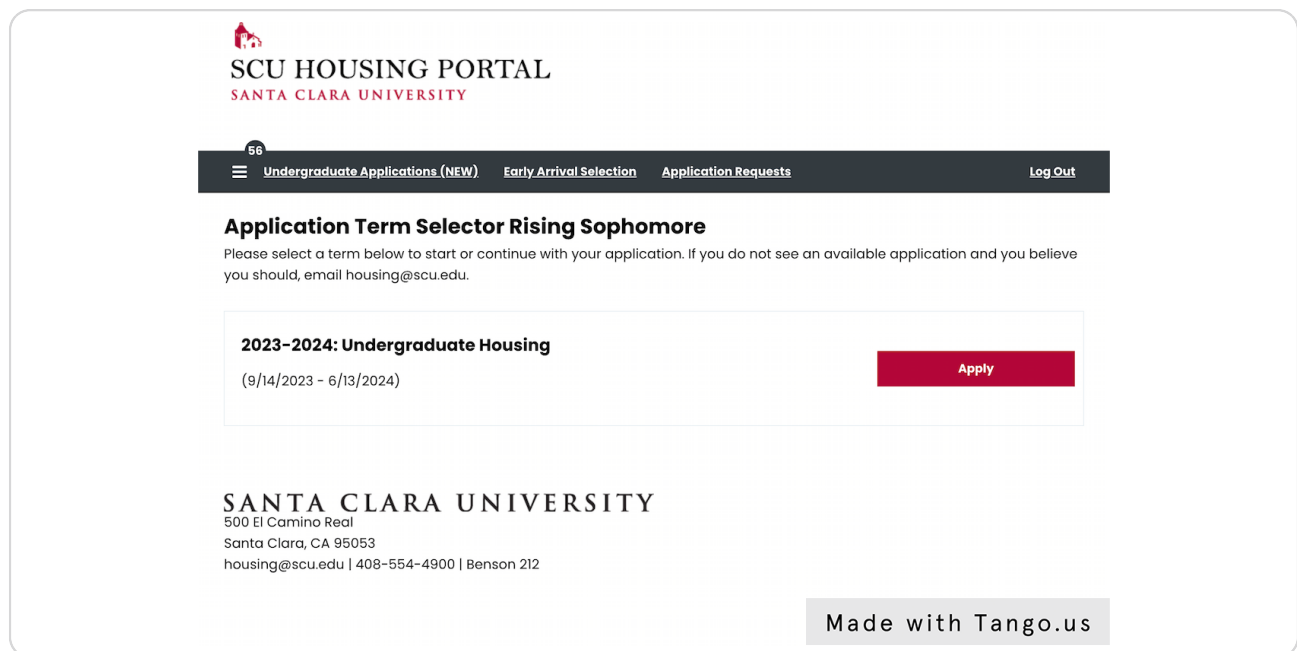
Next

CLARA UNIVERSITY
Real

Made with Tango.us

STEP 11

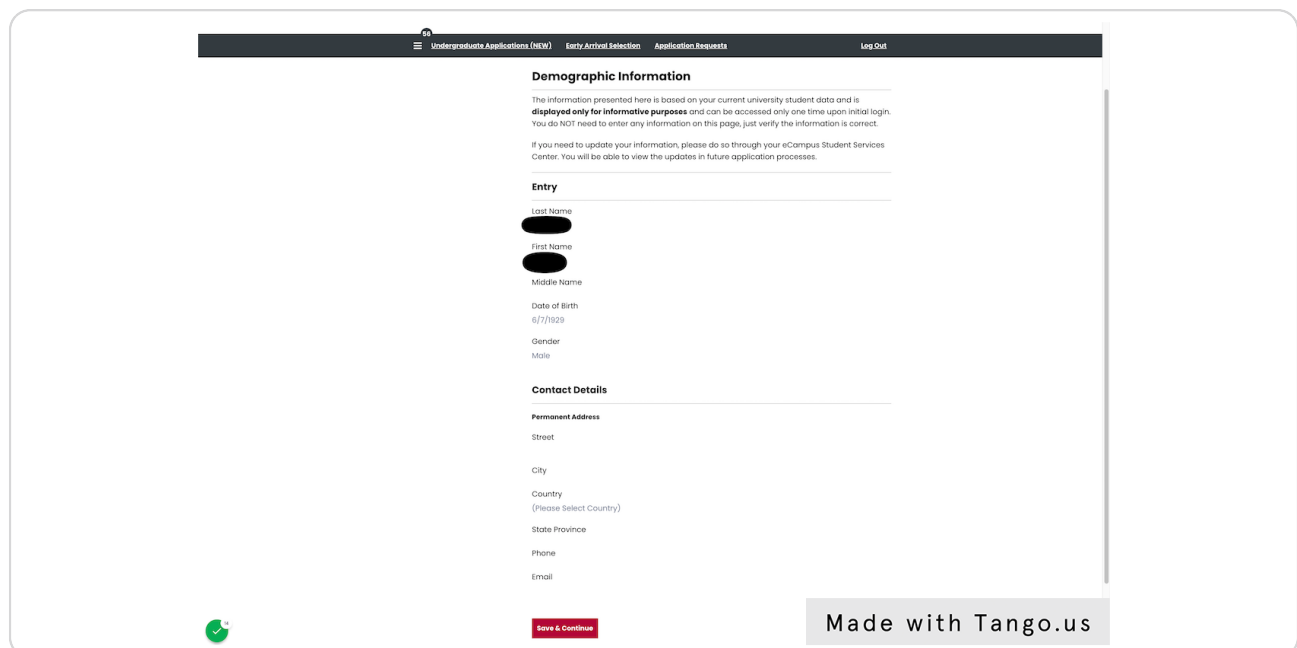
Click "Apply"



The screenshot shows the SCU Housing Portal for Santa Clara University. At the top, there's a navigation bar with a hamburger menu, 'Undergraduate Applications (NEW)', 'Early Arrival Selection', 'Application Requests', and a 'Log Out' link. Below the navigation bar, the page title is 'Application Term Selector Rising Sophomore'. A message states: 'Please select a term below to start or continue with your application. If you do not see an available application and you believe you should, email housing@scu.edu.' There is a box for '2023-2024: Undergraduate Housing' with the dates '(9/14/2023 - 6/13/2024)' and a red 'Apply' button. At the bottom, the Santa Clara University address is listed: '500 El Camino Real, Santa Clara, CA 95053, housing@scu.edu | 408-554-4900 | Benson 212'. A 'Made with Tango.us' watermark is in the bottom right corner.

STEP 12

On the Demographic Information Page, the information will pre-populate from your student portal. Click "Save and Continue"



The screenshot shows the 'Demographic Information' page. It has the same navigation bar as Step 11. The page title is 'Demographic Information'. A disclaimer states: 'The information presented here is based on your current university student data and is displayed only for informative purposes and can be accessed only one time upon initial login. You do NOT need to enter any information on this page, just verify the information is correct. If you need to update your information, please do so through your eCampus Student Services Center. You will be able to view the updates in future application processes.' Below this, there are sections for 'Entry' and 'Contact Details'. The 'Entry' section includes fields for 'Last Name', 'First Name', 'Middle Name', 'Date of Birth' (pre-filled with 6/7/1929), 'Gender' (pre-filled with Male), and a dropdown for 'Country'. The 'Contact Details' section includes fields for 'Street', 'City', 'Country' (with a note 'Please Select Country'), 'State/Province', 'Phone', and 'Email'. A green checkmark icon is in the bottom left, and a red 'Save & Continue' button is in the bottom right. A 'Made with Tango.us' watermark is in the bottom right corner.

STEP 13

Fully read through the 2023-2024 Undergraduate Housing Contract. Once you have read through it, click "I Agree" and Or if you are under 18 please enter your parent or guardian's name.

Contract E-Sign



Please e-sign the Santa Clara University Undergraduate Housing Contract below by marking "I Agree" below.

Enter Full Name of Parent or Guardian if You Are Under 18:

I Consent (Above Signed Guardian):

☐

I Agree:

☐

Make sure to print the contract for your records.

Made with Tango.us

STEP 14

Click on Save & Continue


Make sure to print the co

Save & Continue

Made with Tango.us

STEP 15

Enter the years in which you have lived on campus. Since you are completing the Sophomore Application you should be entering "1". Please specify when occupancy if needed to begin, if needed for full year click "Fall" from the drop down. You can also select Winter or Spring 2024.



SCU HOUSING PORTAL
SANTA CLARA UNIVERSITY

Undergraduate Applications (NEW)Early Arrival SelectionApplication RequestsLog Out

General Information

Gender Identity and Expression Current and incoming students with housing accommodation requests related to gender identity and expression should contact housing at housing@scu.edu. Placement decisions will be made on a case-by-case basis depending on the needs of the student making the request.

Years at SCU

Including this current academic year, how many years have you studied at SCU?

23-24 Occupancy to Begin

Let us know which quarter you would like to begin your occupancy for the 2023-2024 academic year.

Occupancy Begin

Save & Continue

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us

STEP 16

Click on "Save and Continue"

23-24 Occupancy to Begin

Let us know which quarter you would like to begin your occupancy for the academic year.

Occupancy Begin

Save & Continue

ARA UNIVERSITY

Made with Tango.us

STEP 17

Decide whether you would like to return to your current community or not. Select Returner/ Non-Returner. (Please note: if going in as a returner group, all students must be from that community and considered returners to classify as a returner)

The screenshot shows the SCU Housing Portal interface. At the top, the SCU Housing Portal logo is displayed. Below the logo, a navigation bar contains links for Undergraduate Applications (NEW), Early Arrival Selection, Application Requests, and Log Out. The main content area is titled "Returner/Non-Returner" and explains the two categories: Category 1: Returners and Category 2: Non-Returners. Below the text, there is a dropdown menu labeled "Returner/Non-Returner Status" with a downward arrow and a help icon. A red "Save & Continue" button is located at the bottom of the form. The footer of the page includes the Santa Clara University logo and contact information.

Returner/Non-Returner
There are two categories in the application and selection process for rising sophomores. Read below for details.

Category 1: Returners Groups or individual in the "Returners" category are applying to return to their current community. 100% of the applicants in the group must be returning to their current community to be considered returners.

Category 2: Non-Returners Individuals in the non-returner category are applying to live in a new community. This includes those who do not qualify to be returners to their community. Groups in the non-returner category have at least 1 person in the group applying to live in a new community.

Returner/Non-Returner Status
▼ ⓘ

Save & Continue

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us

STEP 18

Click "Save and Continue"

This screenshot shows the same SCU Housing Portal interface as the previous one, but with the "Returner/Non-Returner Status" dropdown menu open. The menu displays "Non-Returner" as the selected option. The "Save & Continue" button is highlighted with a red border. The rest of the page content remains the same.

community to be considered returners.

Category 2: Non-Returners Individuals in the non-returner category are applying to live in a new community. This includes those who do not qualify to be returners to their community. Groups in the non-returner category have at least 1 person in the group applying to live in a new community.

Returner/Non-Returner Status
Non-Returner ▼ ⓘ

Save & Continue

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us

STEP 19

If you have any Disability-Related Accommodations please note them here and be sure that you also schedule and meet with OAE. **Please note if you decide to join a group, your OAE Accommodation will not be used as you will go through Room Selection**

Disability-Related Accommodations

The following two boxes are ONLY for students requesting disability-related housing accommodation(s); please leave blank if you do not have a disability-related housing accommodation(s) request.

All students requesting disability-related housing accommodations must register and submit their housing accommodation request to [Office of Accessible Education \(OAE\)](#) no later than March 1, 2023.

PLEASE NOTE: Due to high numbers of requests, the Housing Office has limited space available; this includes housing for disability-related accommodation(s). The Housing Office makes every effort to provide approved housing accommodation(s); students are strongly encouraged to register with OAE as soon as possible. Failure to request disability-related housing accommodation(s) by March 1, 2023, may result in the inability by the Housing Office to provide the disability-related housing accommodation(s). **Housing accommodations may become void if the selected housing preferences on your housing application contradict the nature of the approved housing accommodation(s) and/or if you apply for housing as part of a group. A group is defined as a student requesting to live with one or more room/suite mates.**

Do you have any disability-related accommodation needs we should know about?

Do you have any medical conditions we should know about?

Additional Comments

Please list any additional comments regarding your room/preference requests:

Made with Tango.us

STEP 20

Click on Save & Continue


Save & Continue

LARA UNIVERSITY

Made with Tango.us

STEP 21

Even though you will be going through room selection, we ask that all students complete the compatibility questions so that we have them on file just incase.



Compatibility Questions

This is your Standard Profile. Answer the following questions by selecting the statement which is closest to your preference. If applicable, this information will be used for matching with a potential roommate.

Santa Clara University is a smoke-free, tobacco-free campus. Smoking and other tobacco products are prohibited from use at all time in University facilities. This includes ALL residential facilities owned and operated by Santa Clara University.

Smoking Preferences

Are you a smoker or are you willing to live with a smoker?

Smoking is not permitted on the SCU campus, including the residence halls.

No

Sleeping Habits

How do you sleep best?

Medium

Do you consider yourself an early bird or night owl?

Medium

In general, I plan to have friends over:

In general, I plan to have friends over:

Every day

On weekends, I commonly:

On weekends, I commonly:

Medium

Disagreements

My method of dealing with disagreements:

Confront the issue

My room cleaning style tends to be

My room tends to be:

Made with Tango.us

STEP 22

Click on Save & Continue

Type A. Organized, your drive


Save & Continue

LARA UNIVERSITY

Made with Tango.us

STEP 23

If you are create a group, please be sure you have selected a group leader and they create a group name and login information for all members to use. Once created all other members select "Join Group". If going in solo, please select "Save and Continue"

**SCU HOUSING PORTAL**
SANTA CLARA UNIVERSITY

57

Undergraduate Applications (NEW)

Early Arrival Selection

Application Requests

Log Out

Roommate Groups = Soph

If you are going through the application and room selection process as an **individual** or want a random roommate, there's no action required on this page.

If you do have a pre-determined roommate(s), you can create or join a roommate group here. If you create the group, you will need to share the group name and password with your preferred roommates so they can join the group on their application. Groups can consist of 2-7 students of the same gender and class standing.

Make sure to verify your group once you are complete. Also make sure all students have applied by the published deadline, as applications received after the deadline will be considered late and will not participate in room selection.

Not In a Group

You are not a member of any roommate groups.

Create Group

Join Group

Save & Continue

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us


Tango

Made with Tango

13 of 17

STEP 24

If creating a group, you will see the following screen and need to develop the following information.

**SCU HOUSING PORTAL**
SANTA CLARA UNIVERSITY

57

≡

Undergraduate Applications (NEW)Early Arrival SelectionApplication RequestsLog Out

Roommate Group Details

Group Name:

<empty>

Password:

<empty>

Confirm Password:

<empty>

Go Back

Save Group

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us

STEP 25

Click on Save & Continue

Not In a Group
You are not a member of any roommate group

Create Group

Save & Continue


SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us


STEP 26

We expect that you enroll in renters insurance through our partners Grad Guard. Please note SCU is not responsible should a natural disaster occur in your building or space. *This will open into another page*

[Undergraduate Applications \(NEW\)](#) [Early Arrival Selection](#) [Application Requests](#) [Log Out](#)



What if you had to replace it all tomorrow?



Did you know that SCU does not cover the cost of your personal belongings being stolen or damaged? Due to this, you are expected to obtain renter's insurance before you move-in.

SCU has partnered with GradGuard, which offers a unique renter's insurance program that has protected over 500,000 students nationwide. Here are a few scenarios in which renter's insurance can help:

- You leave your laptop in the library unattended as you grab lunch, to later find that it was stolen.
- You lock your bike up, head to class and when you return, your bike is gone.
- You return to the residence halls after the gym, to find that someone accidentally caused a fire on your floor and the smoke ruined all of your clothes, books and bedding.
- You accidentally hang your clothes on the sprinkler head. Water damage destroys your stuff and the belongings of other residents on your floor.

On the next page, you can learn more and obtain insurance from GradGuard or indicate if you prefer coverage from another provider. GradGuard will share your selection with SCU for our records.


[Continue To Next Step](#)

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us

STEP 27

Once you have finalized all information in your application, click "Submit Application" **Please note your application is not finalized until your submit.**

**SCU HOUSING PORTAL**
SANTA CLARA UNIVERSITY

[Undergraduate Applications \(NEW\)](#) [Early Arrival Selection](#) [Application Requests](#) [Log Out](#)

Submit Application
Your Application is NOT complete until you click "Submit Application" below.
If you do not click "Submit Application" below, your application is considered incomplete and will not be reviewed.
Applicants with incomplete applications will NOT participate in the room selection process.


[Submit Application](#)

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us

STEP 28

Once you click submit, it will give you a brief overview of your application.



8

[Undergraduate Applications \(NEW\)](#) [Early Arrival Selection](#) [Application Requests](#) [Log Out](#)

Application Status

You started your application for 2023-2024: Undergraduate Housing on 2/7/2023, and have signed the contract as of 2/7/2023. You have not paid the deposit. Your application is complete as of 2/7/2023.

Next

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us

STEP 29

Click on Next, and now your application is COMPLETE! You will now be returned back to the housing portal homepage.

Application Status

You started your application for 2023-2024: Undergraduate Housing on 2/7/2023, and have signed the contract as of 2/7/2023. You have not paid the deposit. Your application is complete as of 2/7/2023.

Next

SANTA CLARA UNIVERSITY
500 El Camino Real
Santa Clara, CA 95053
housing@scu.edu | 408-554-4900 | Benson 212

Made with Tango.us