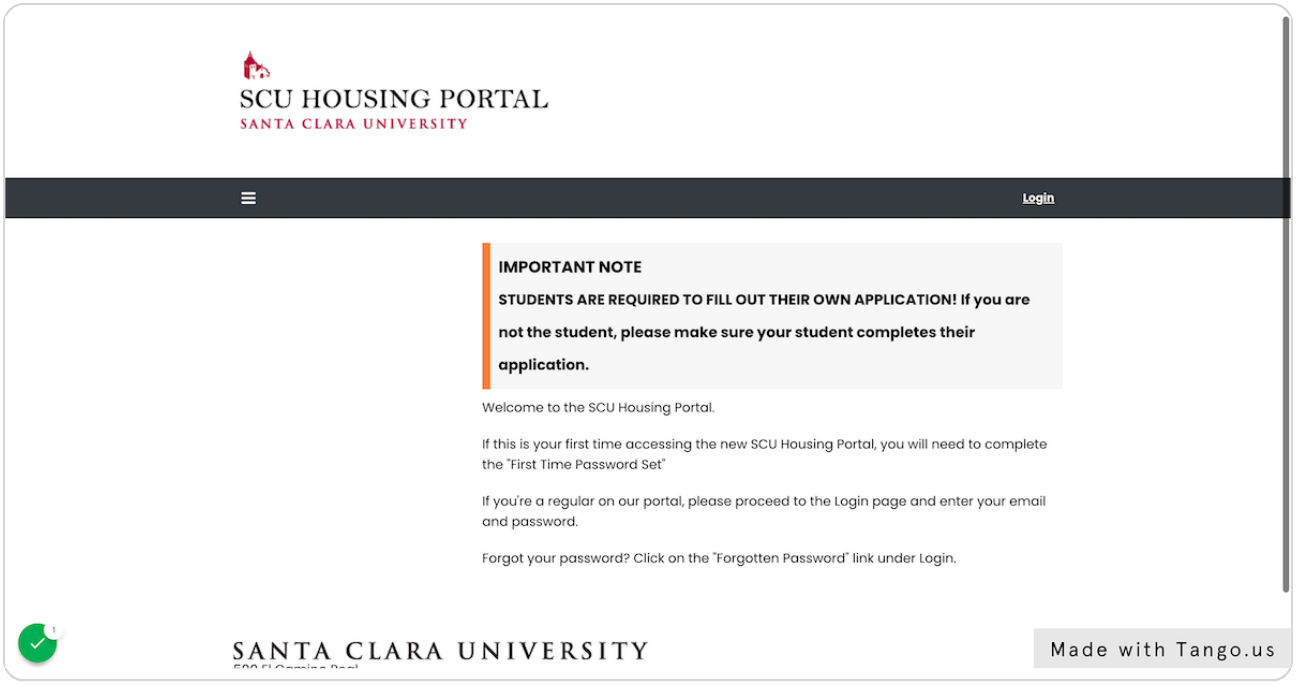
STEP 1

Go to Home | SCU Housing Portal

STEP 2

If you have not created your SCU Housing Portal Login you must do so before logging in.

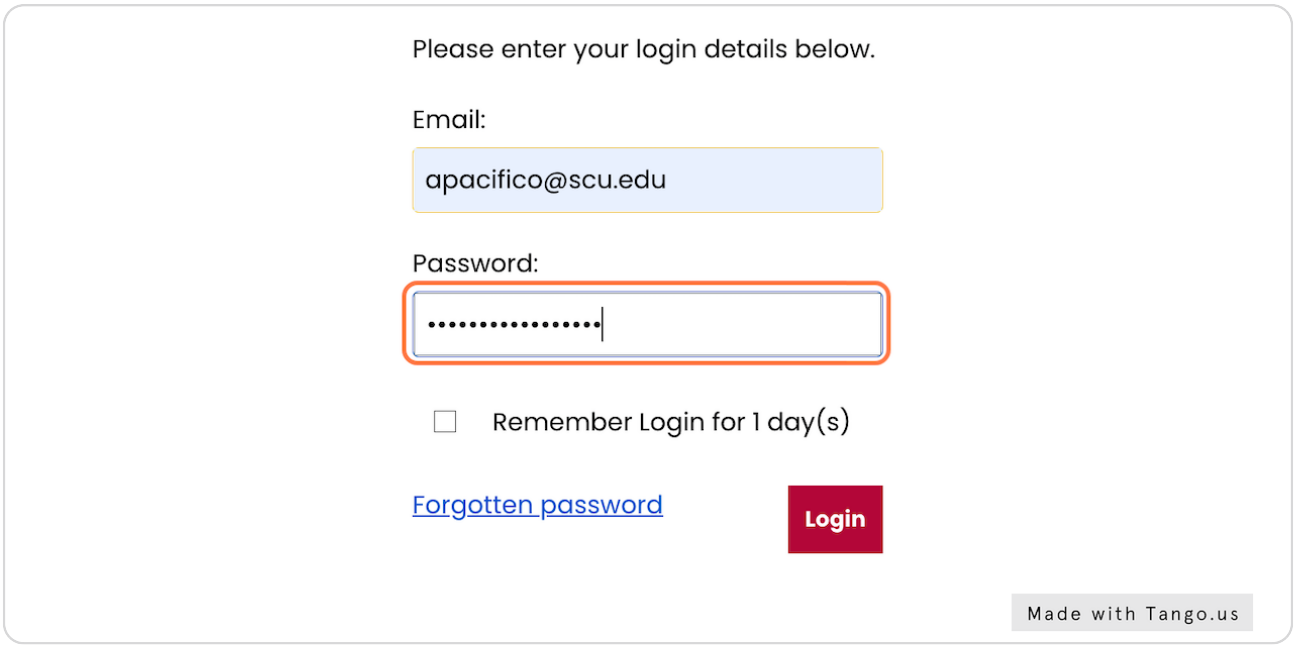


STEP 3

Click on Login

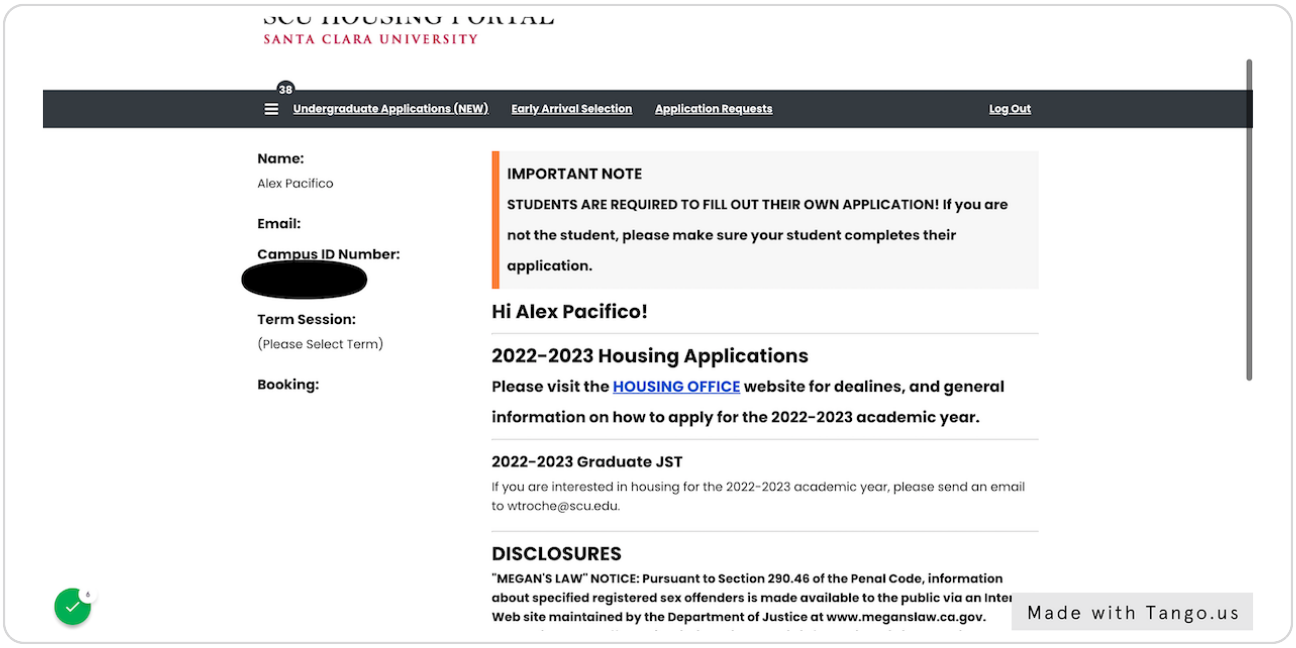
STEP 4

Fill in your login information password



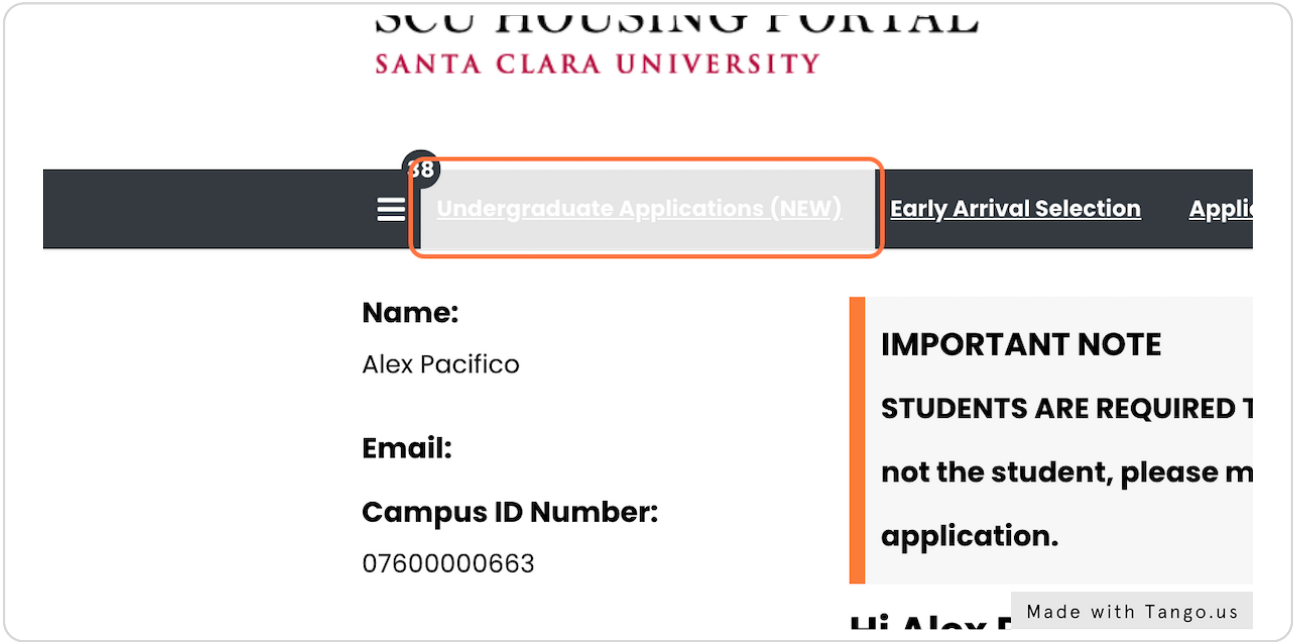
STEP 5

Now you are logged into your portal



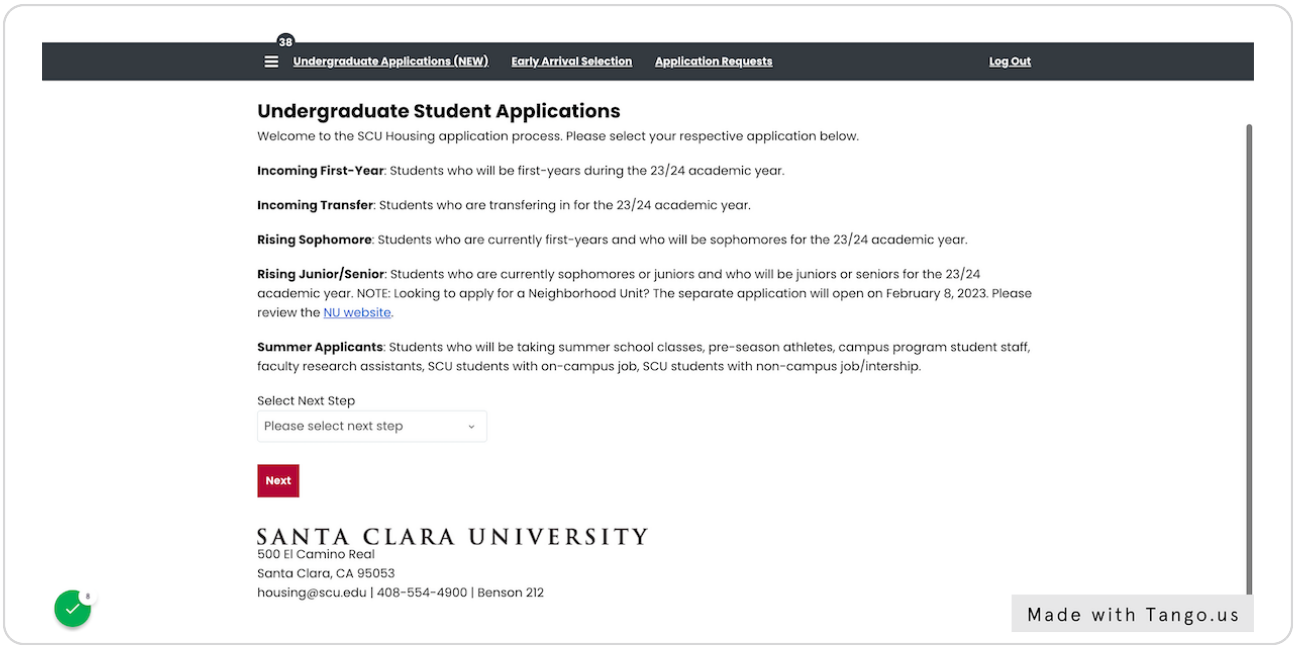
STEP 6

Click on Undergraduate Applications (NEW)



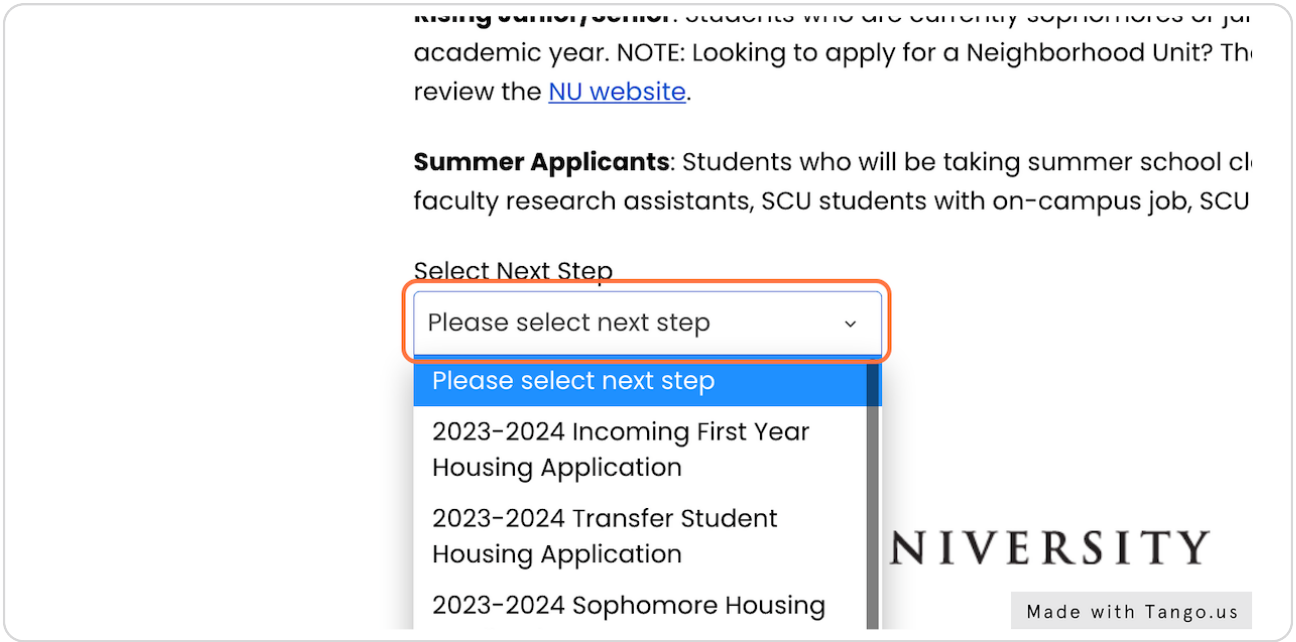
STEP 7

Overview of all 2023-2024 Housing Applications



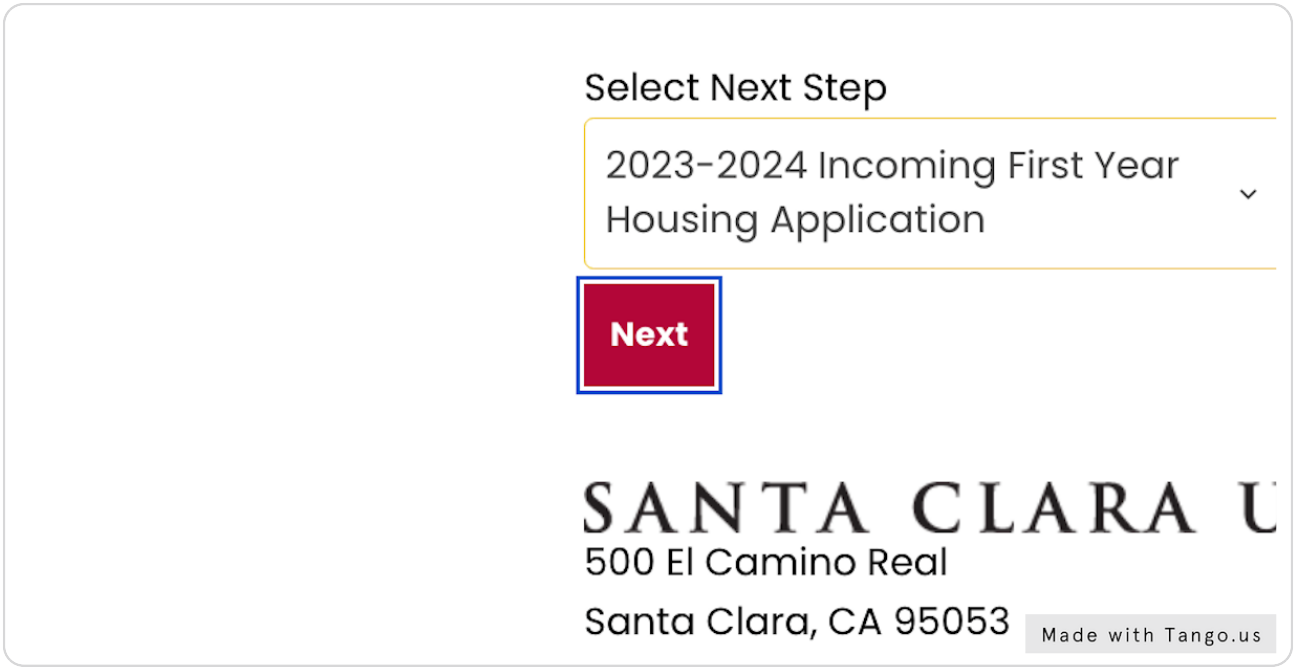
STEP 8

Select "2023-2024 Incoming First Year Housing Application"



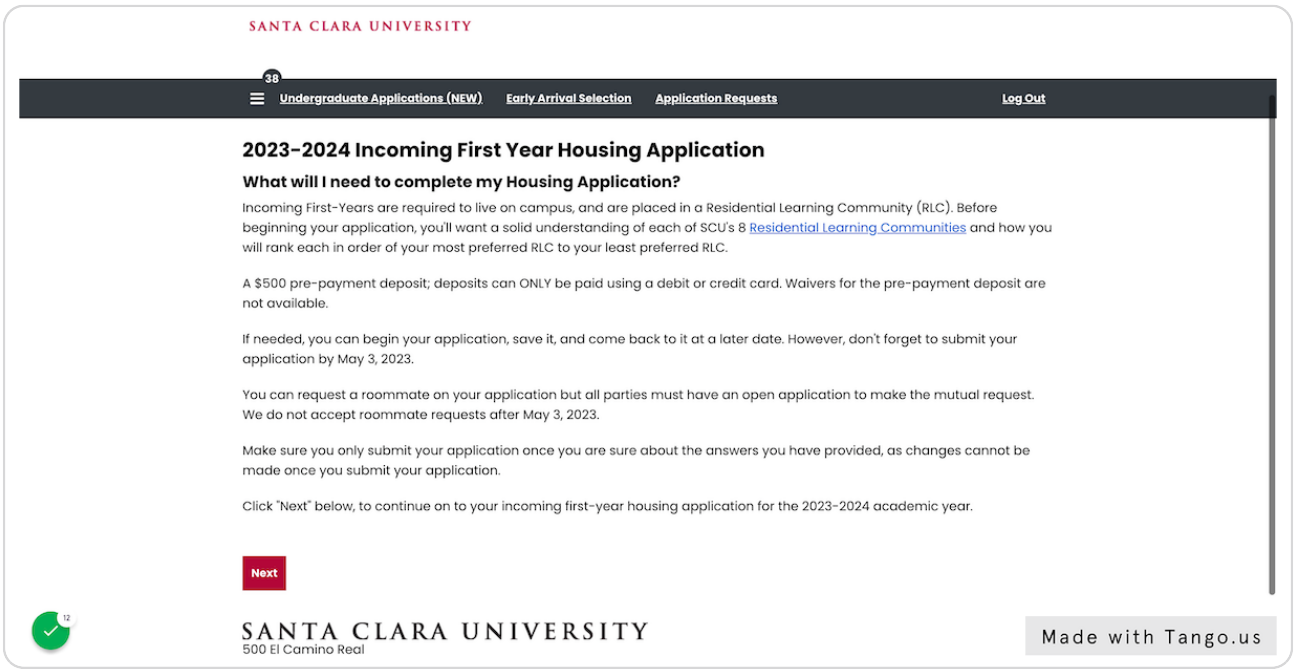
STEP 9

Click on Next



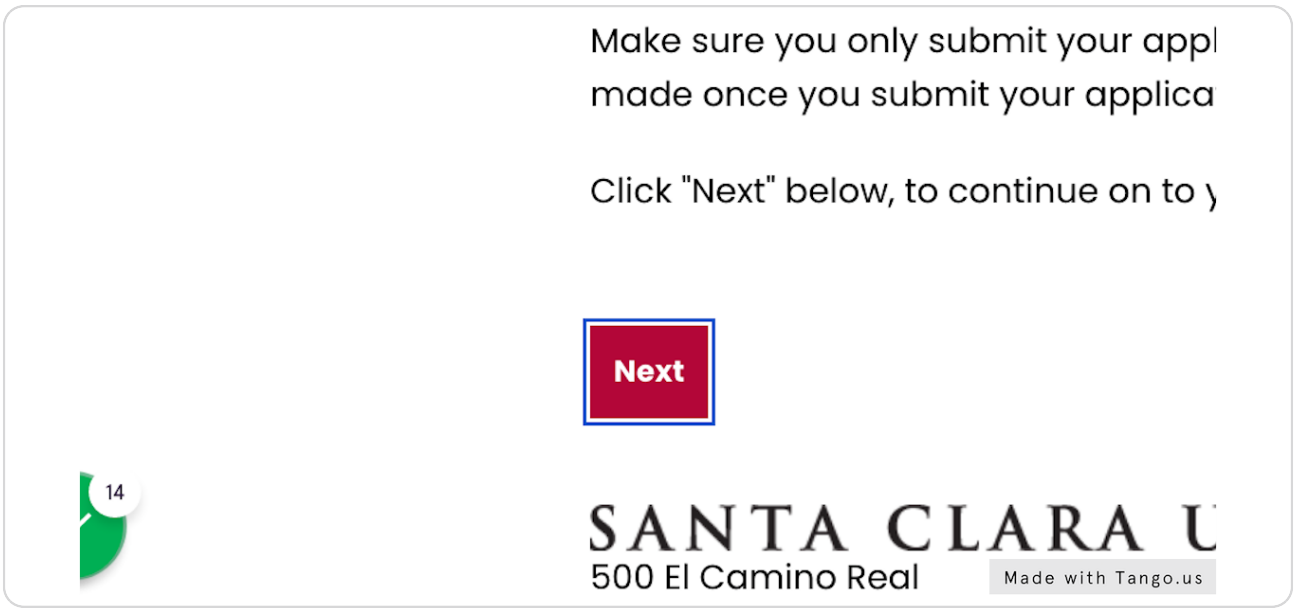
STEP 10

Click on 2023-2024 Incoming First Year Housing Application...



STEP 11

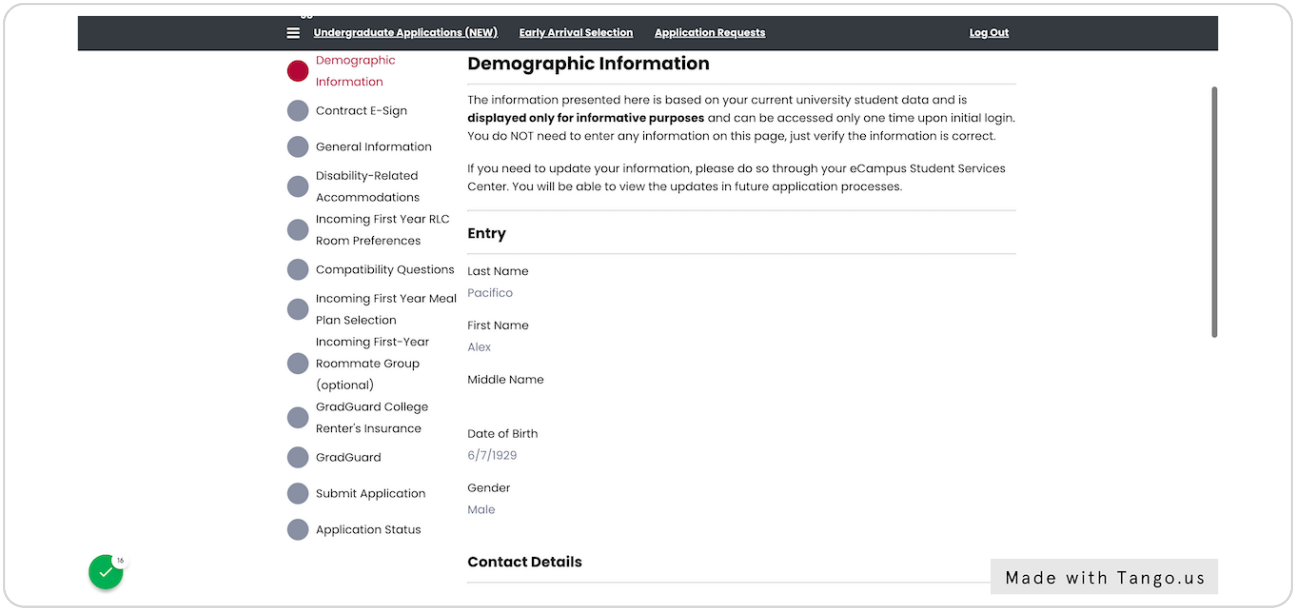
Click on Next



STEP 12

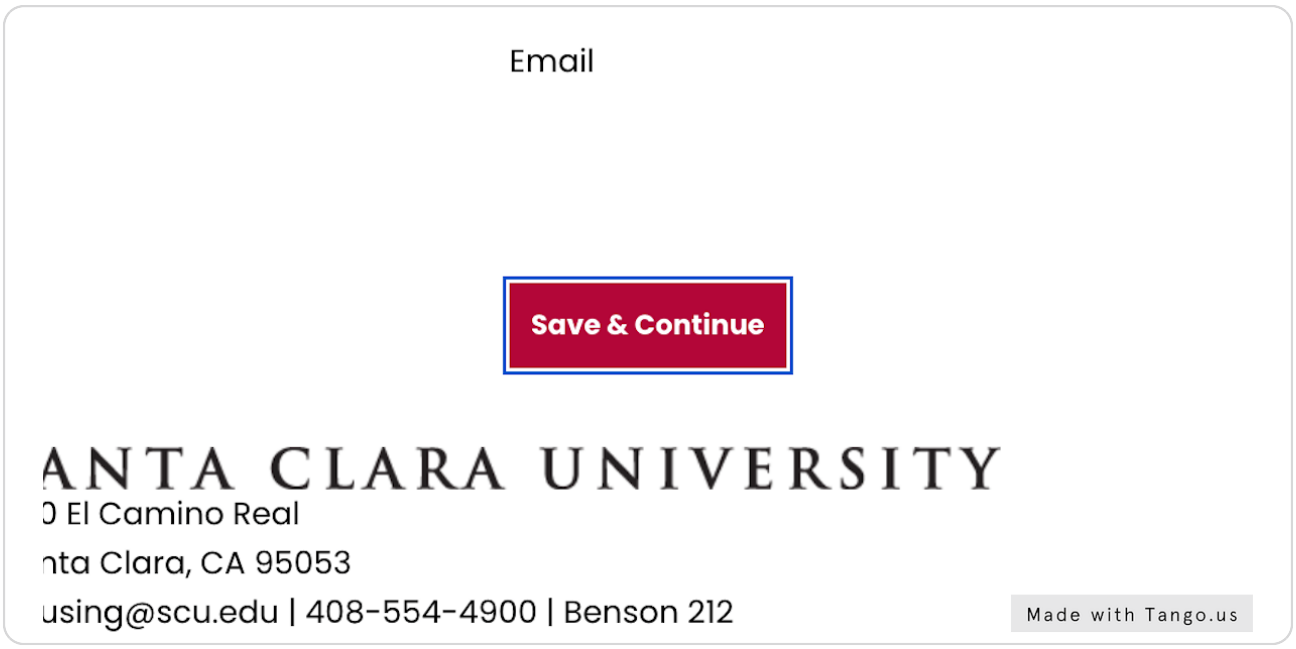
Demographic Information

The Demographic Information will automatically populate from your admissions application.



STEP 13

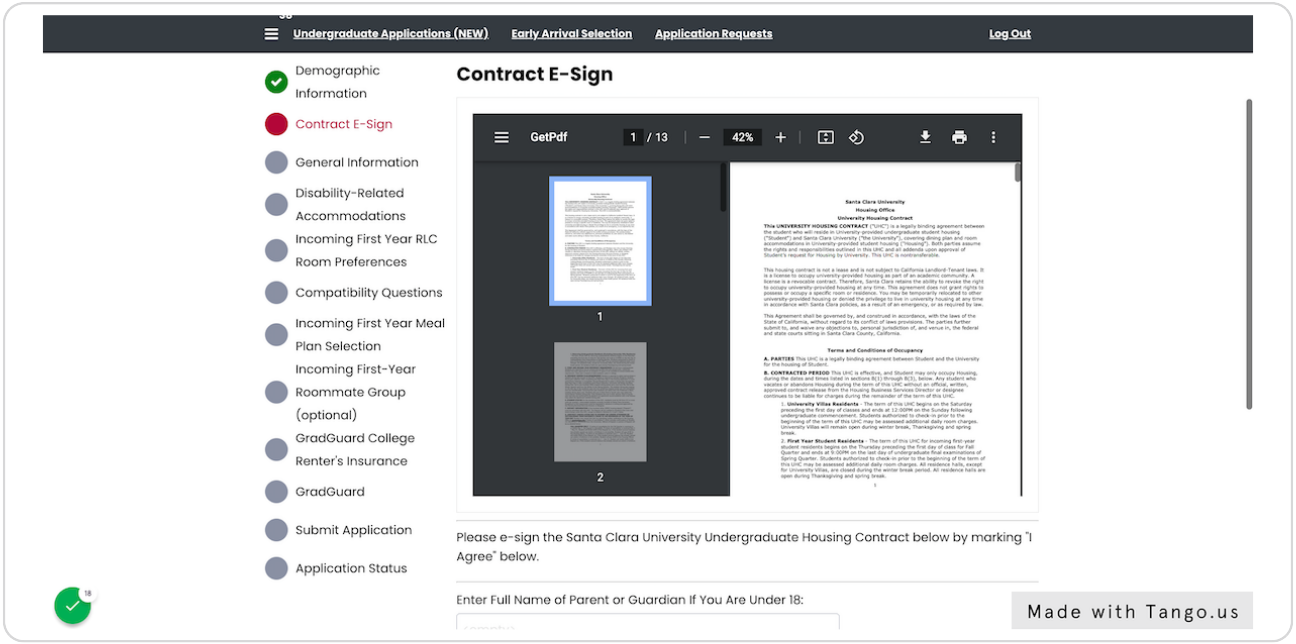
Click on Save & Continue



STEP 14

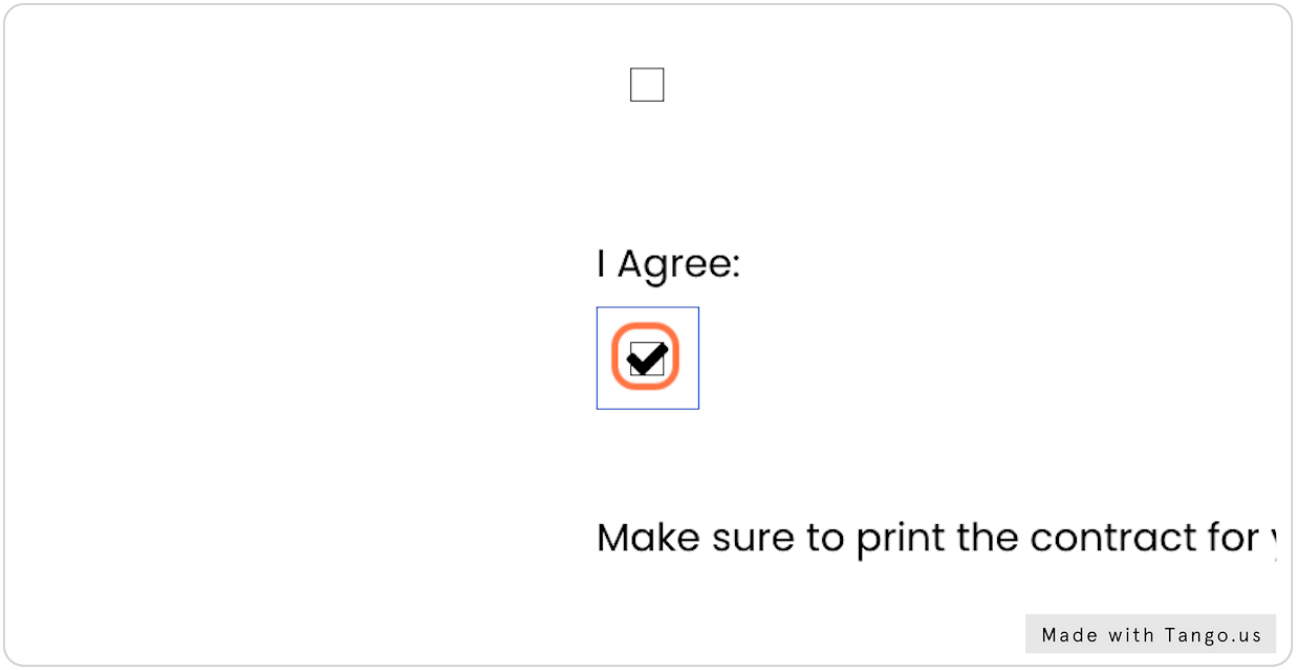
Undergraduate Housing Contract 2023-2024

Review the Undergraduate Housing Contract in full



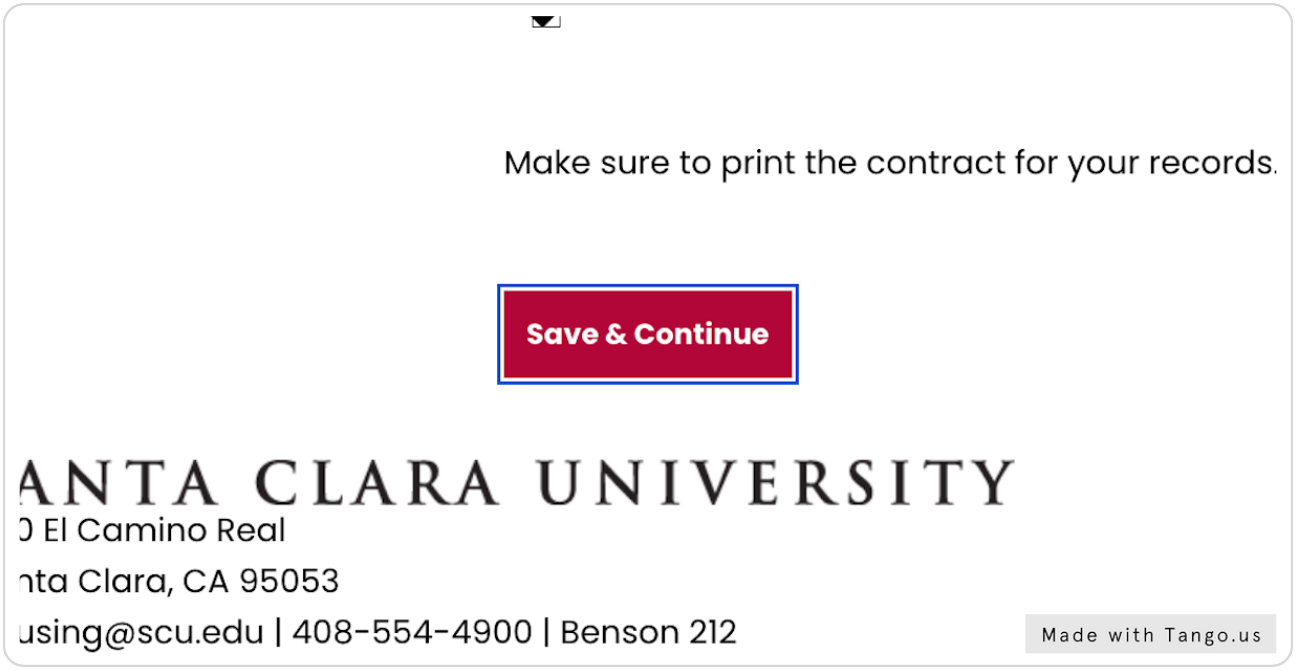
STEP 15

Click on "I Agree" once you have read the contract fully



STEP 16

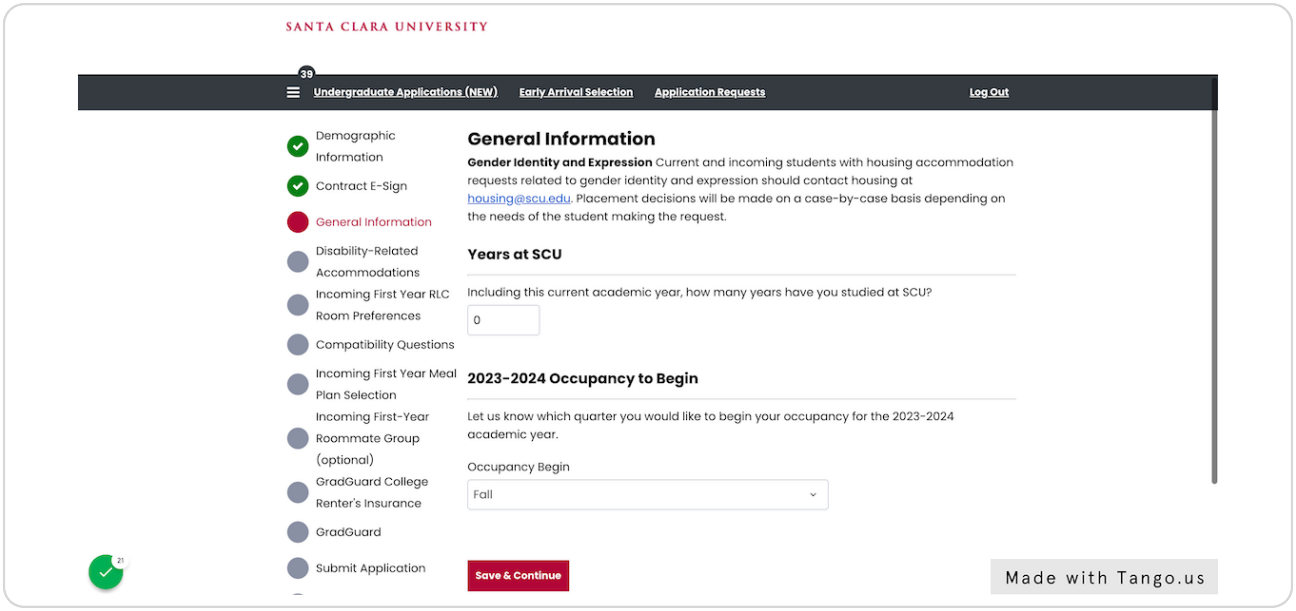
Click on Save & Continue



STEP 17

General Information

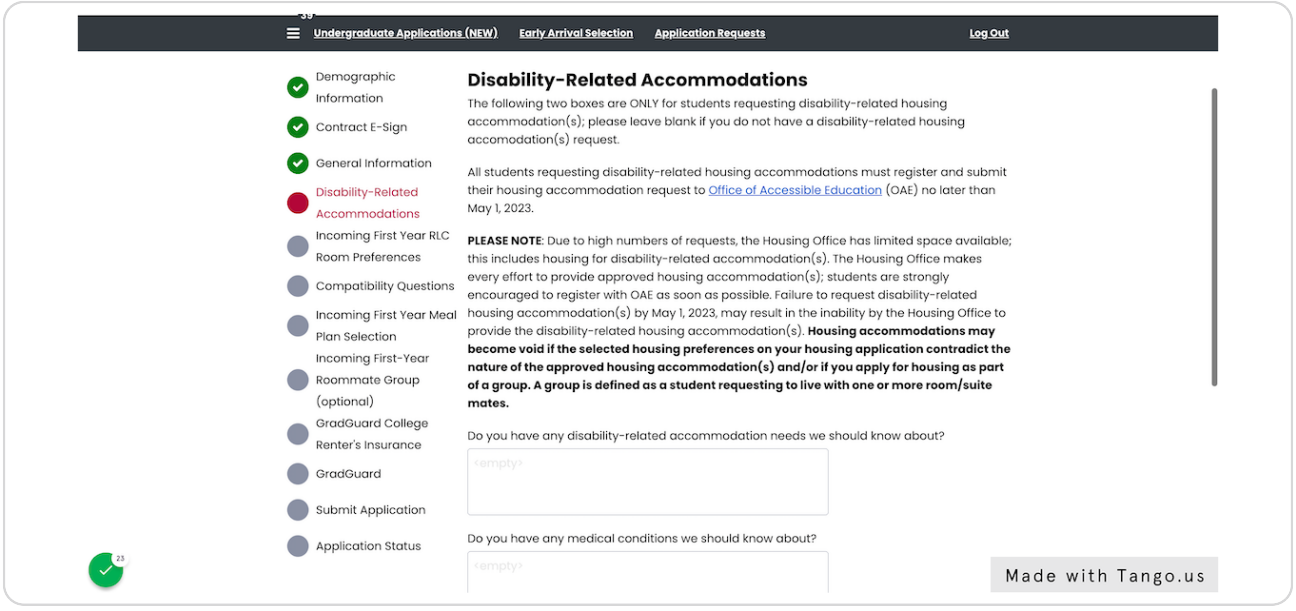
Fill out the correct information below, and hit "Save and Continue"



STEP 18

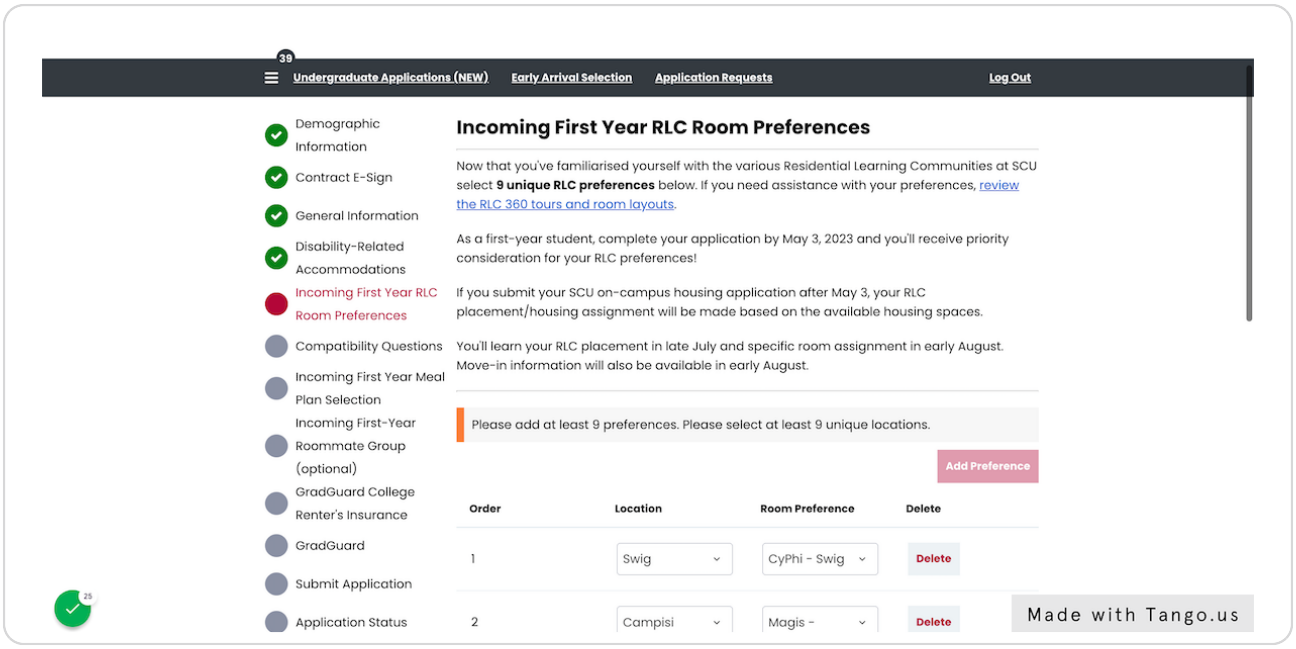
Disability-Related Accommodations

If you have any ability related concerns please note them here. Please also be sure to meet with the Office of Accessible Education.



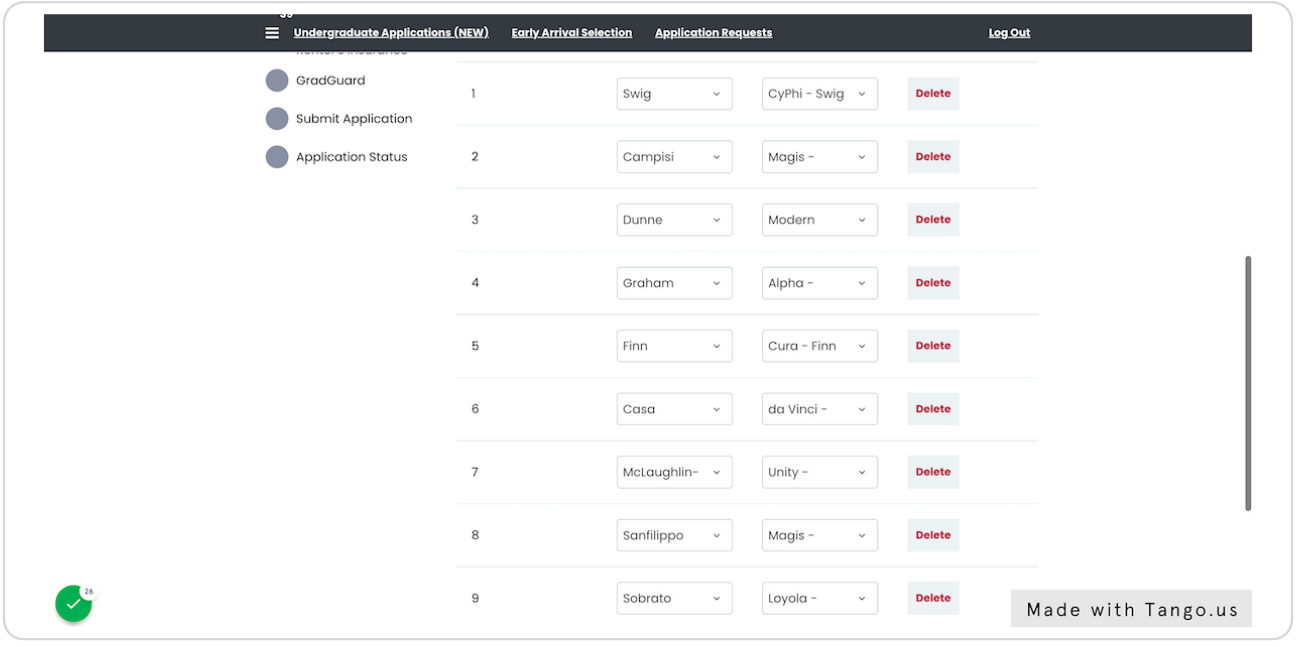
STEP 19

RLC and Room Preferences



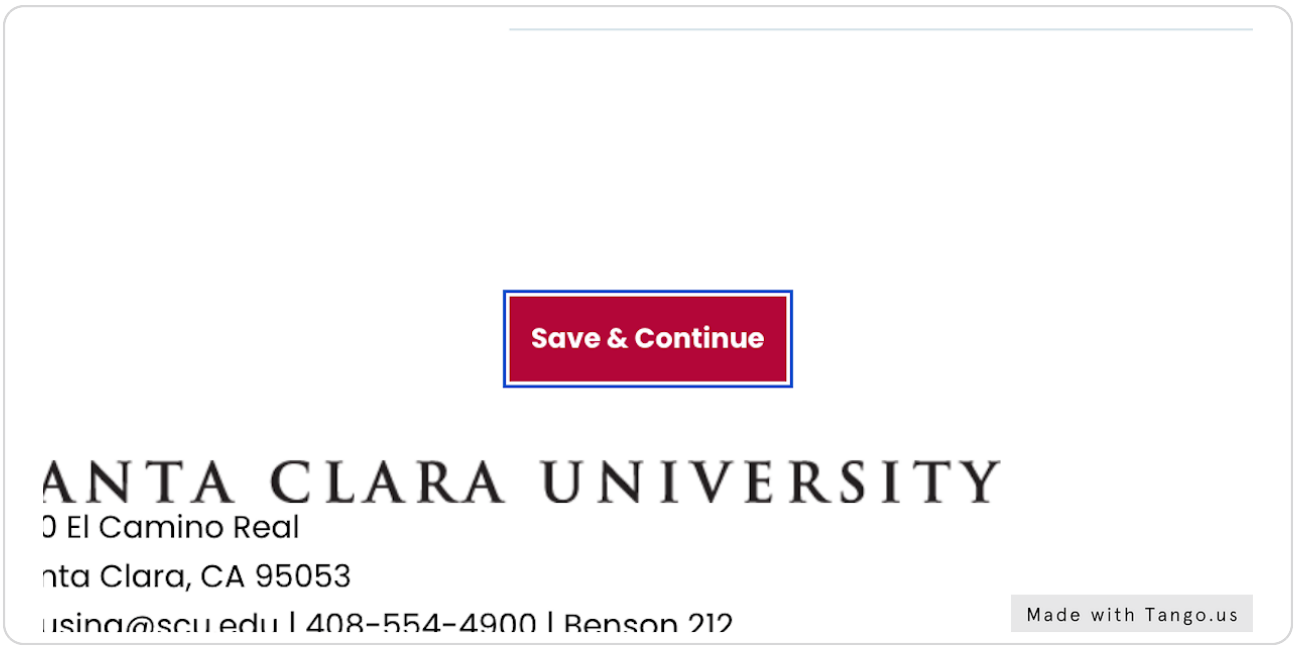
STEP 20

Fill in all 9 preferences, including building/RLC and room type



STEP 21

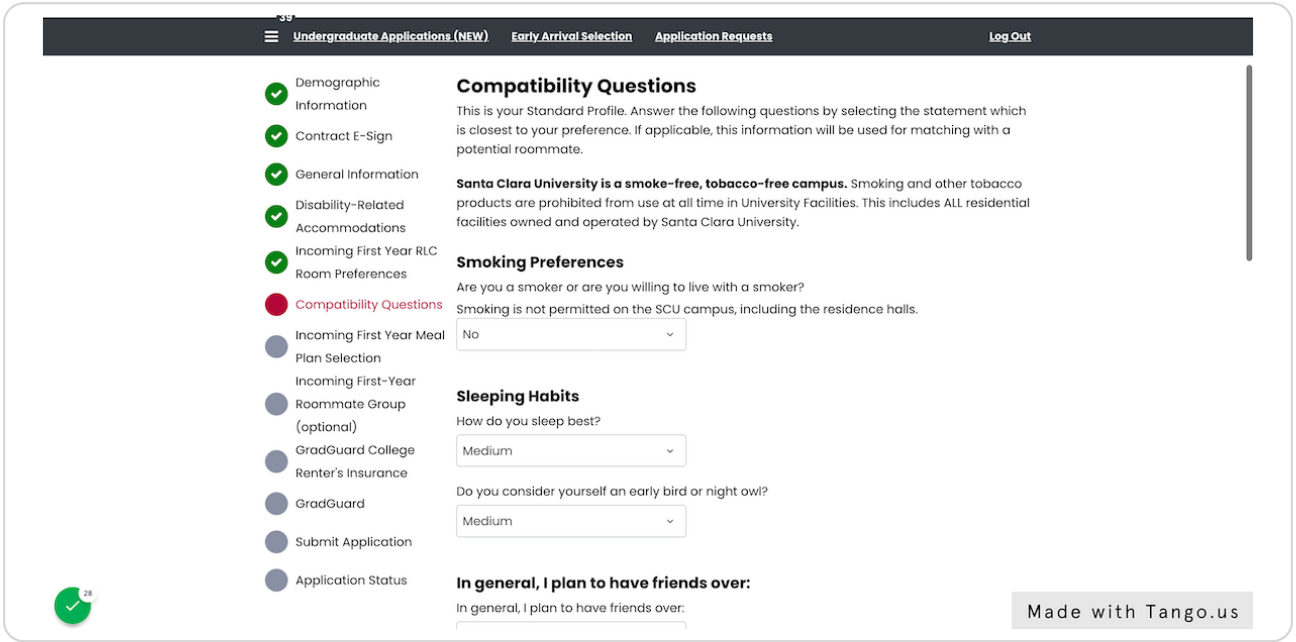
Click on Save & Continue



STEP 22

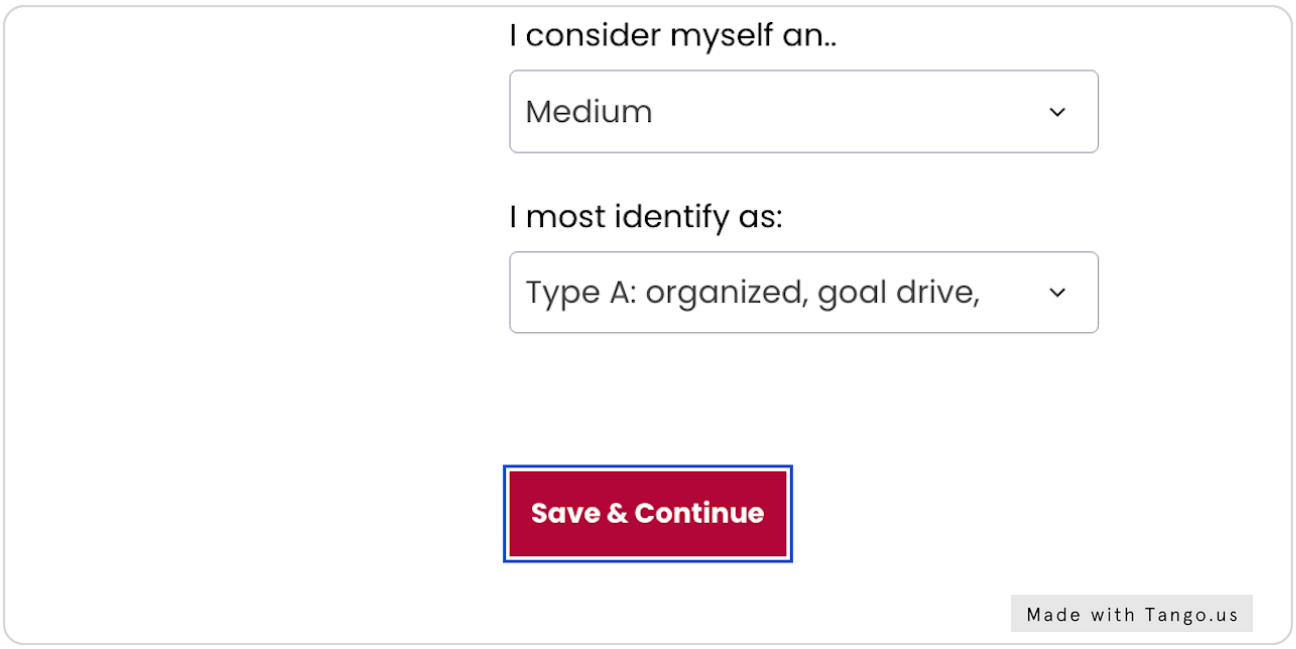
Compatibility Questions

Fill in all Compatibility Questions. These will be used to match you with a roommate.



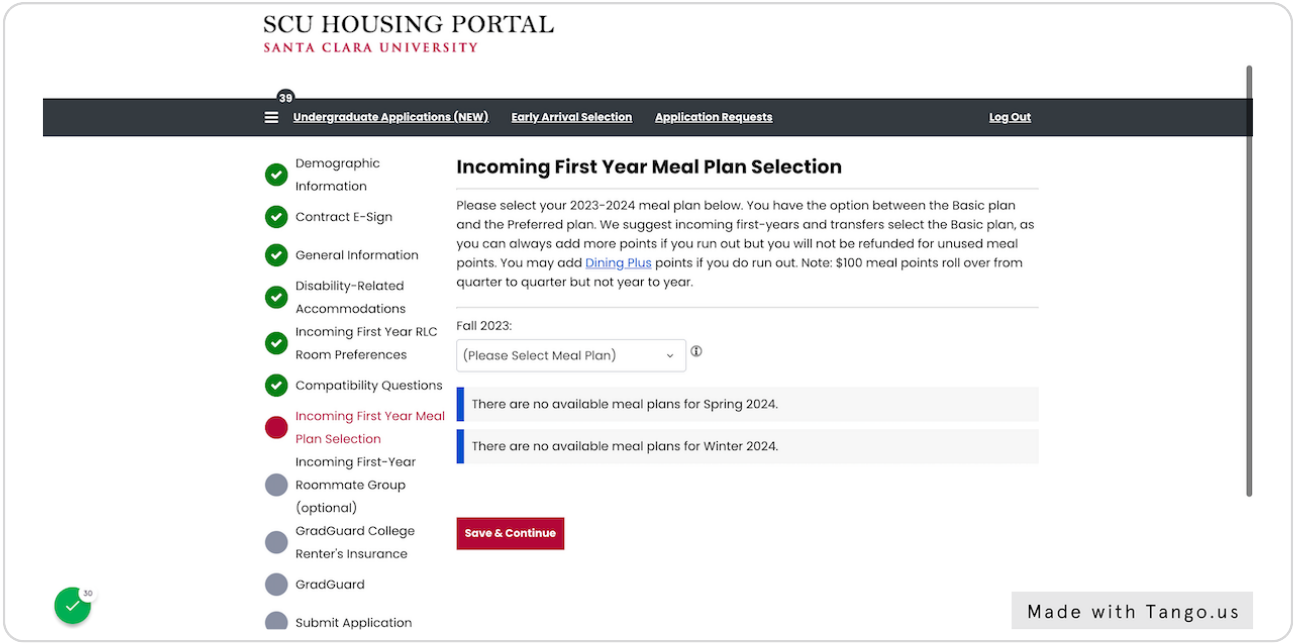
STEP 23

Click on Save & Continue



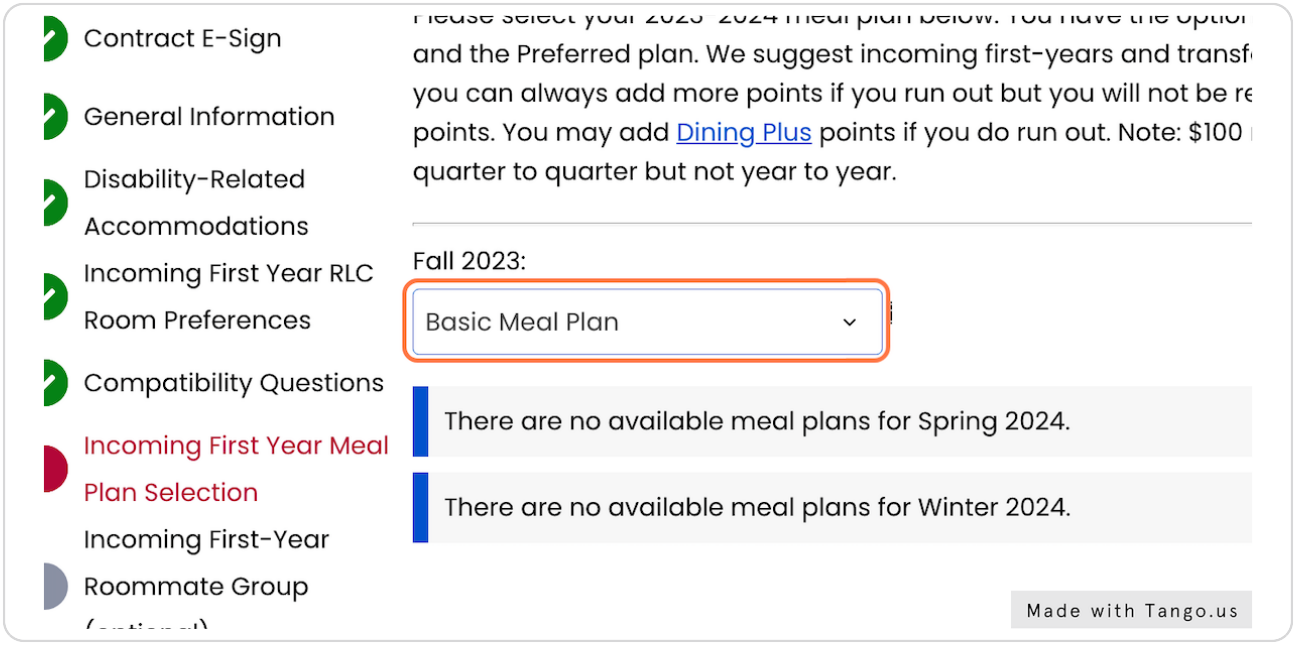
STEP 24

Select your Meal Plan



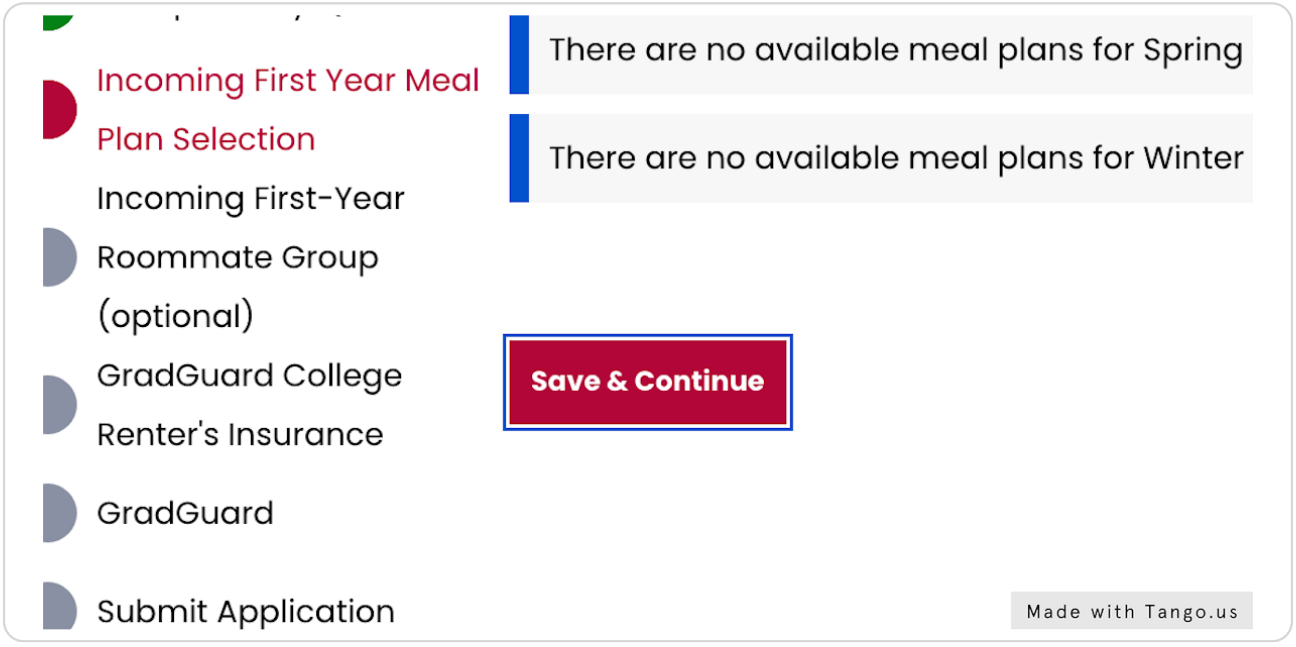
STEP 25

You may Select from Basic or Preferred



STEP 26

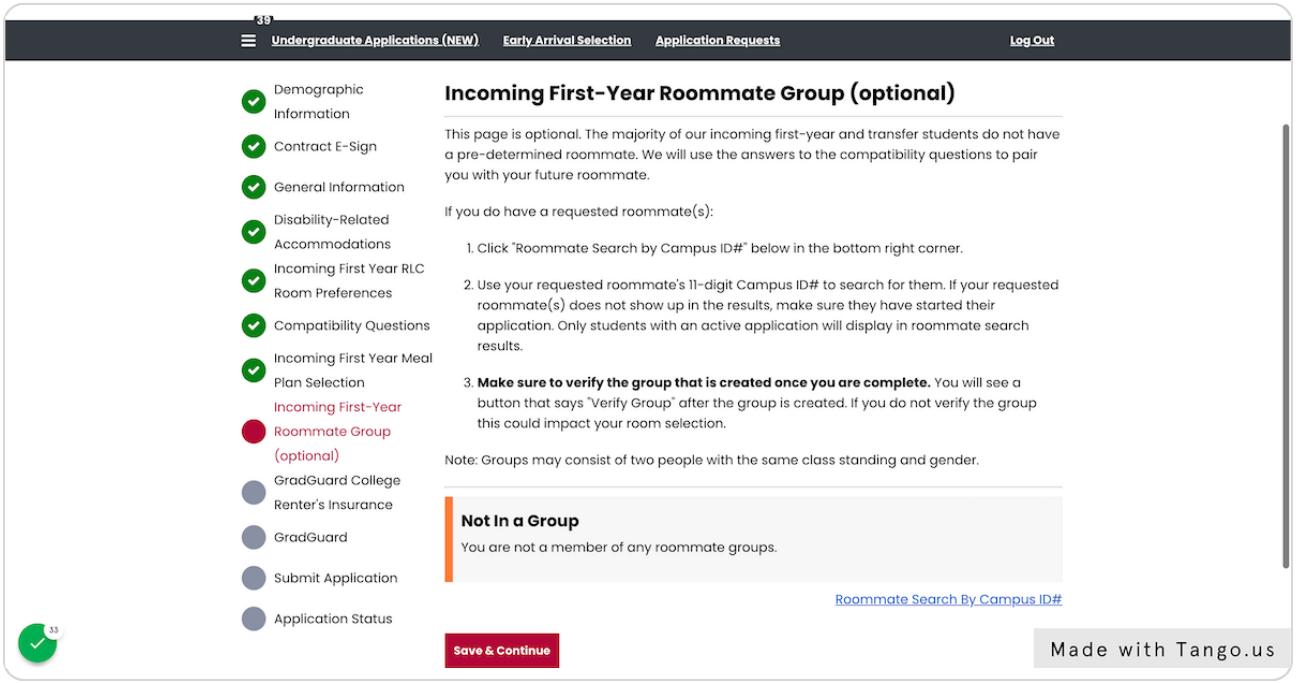
Click on Save & Continue



STEP 27

Roommate Group (Optional)

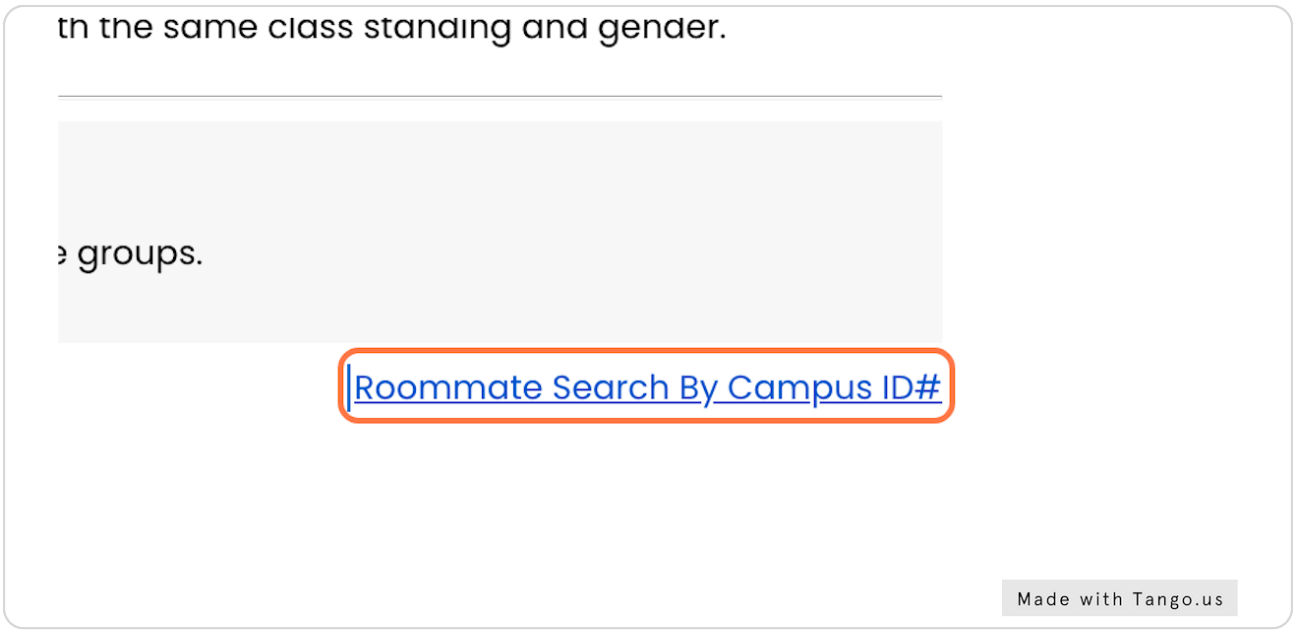
You will need to decide if you would like to apply and receive a random roommate OR select a roommate(s).



STEP 28

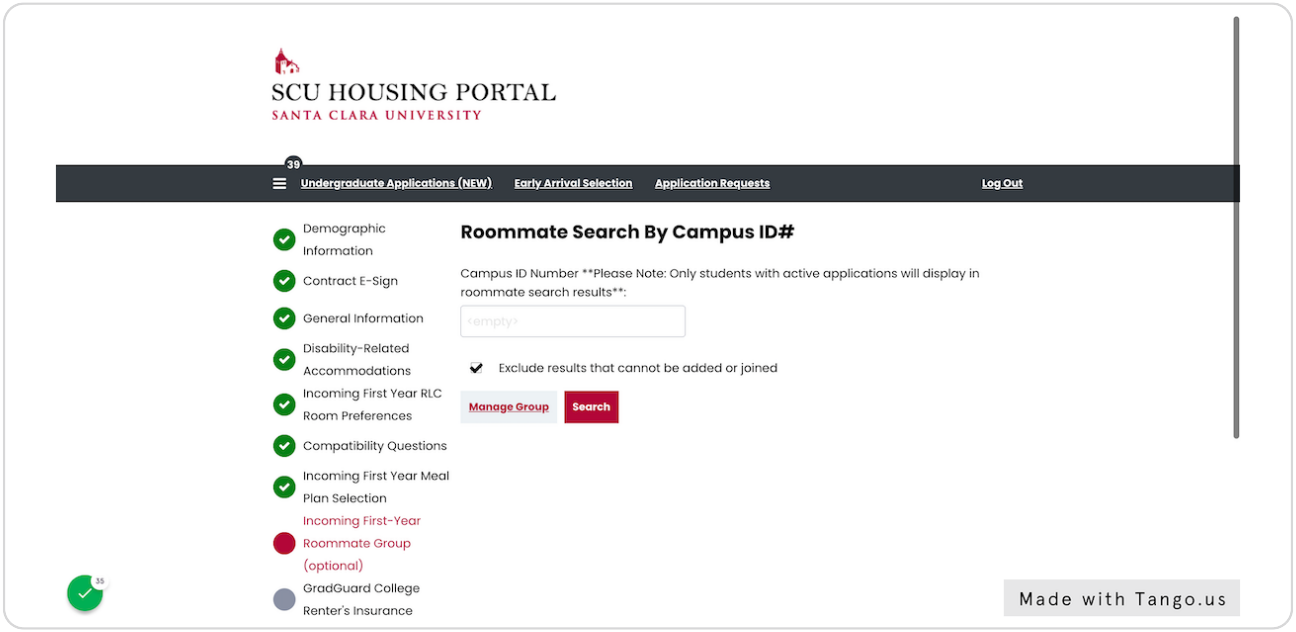
Click on Roommate Search By Campus ID#

If you select a roommate, they MUST also select you as well. You will need their Student ID.



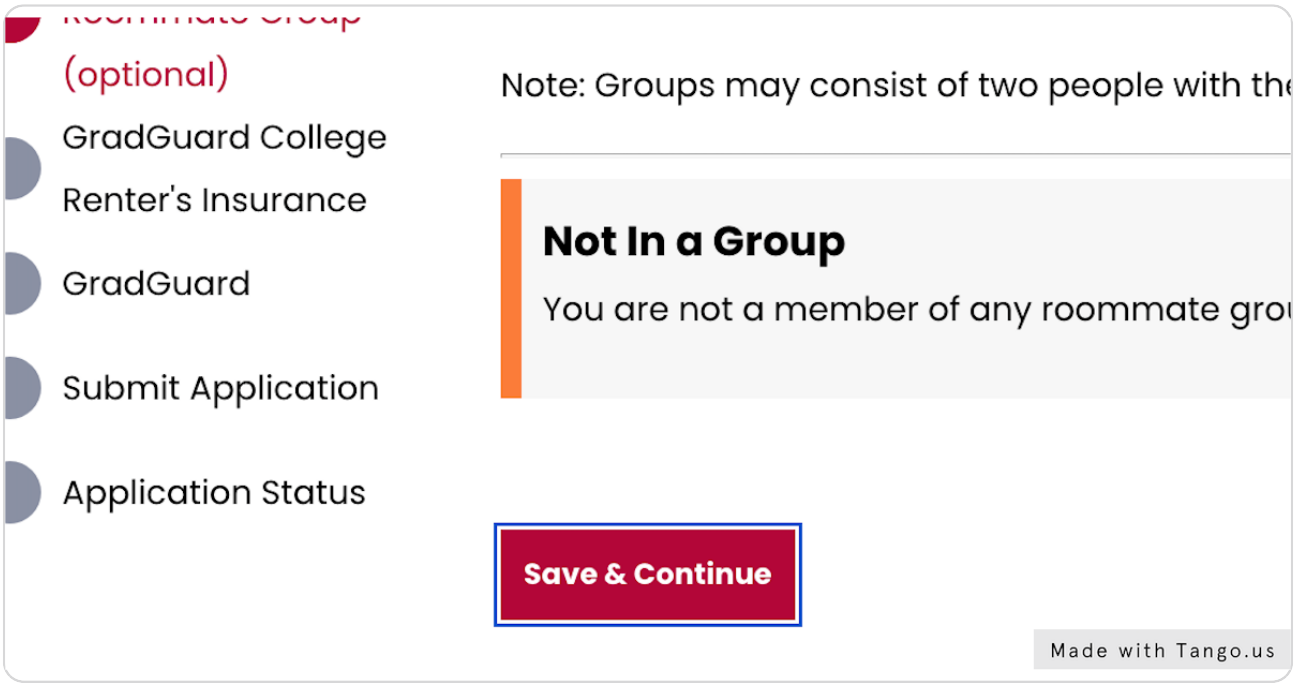
STEP 29

Roommate Search by Student ID (Optional)



STEP 30

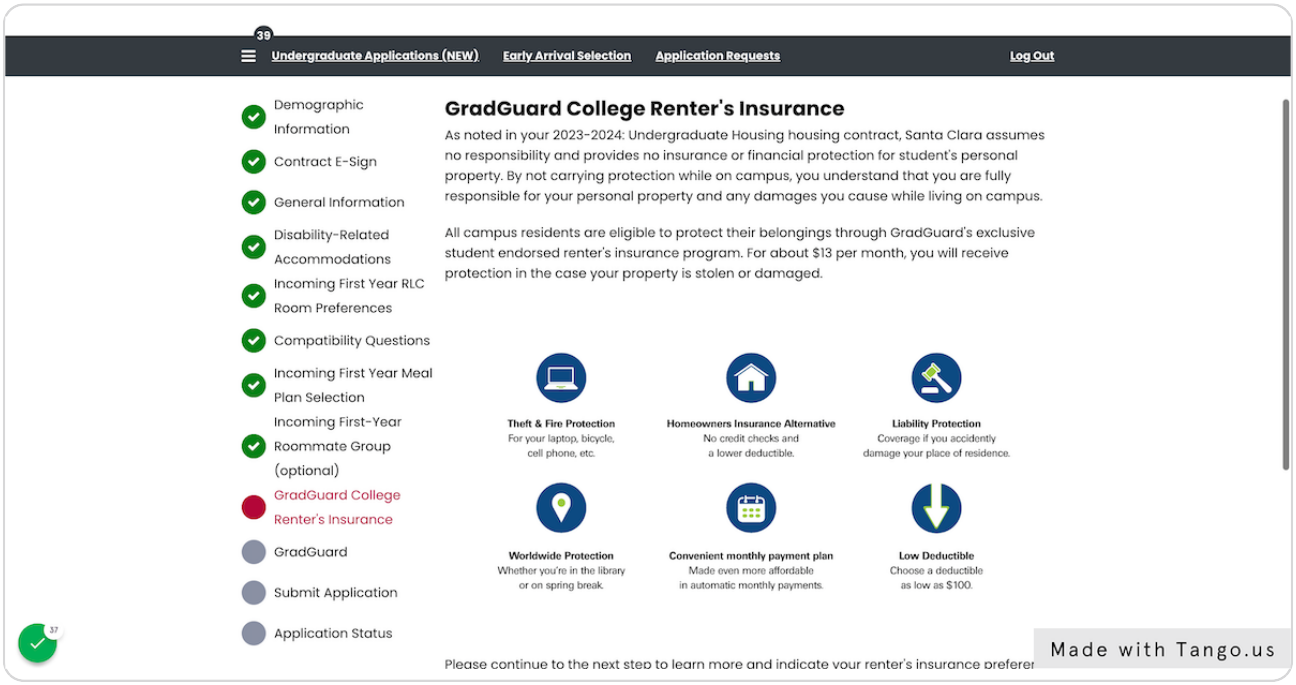
If adding a roommate be sure to search, save and add them. If not, proceed forward and click "Save and Continue".



STEP 31

GradGuard Renters Insurance

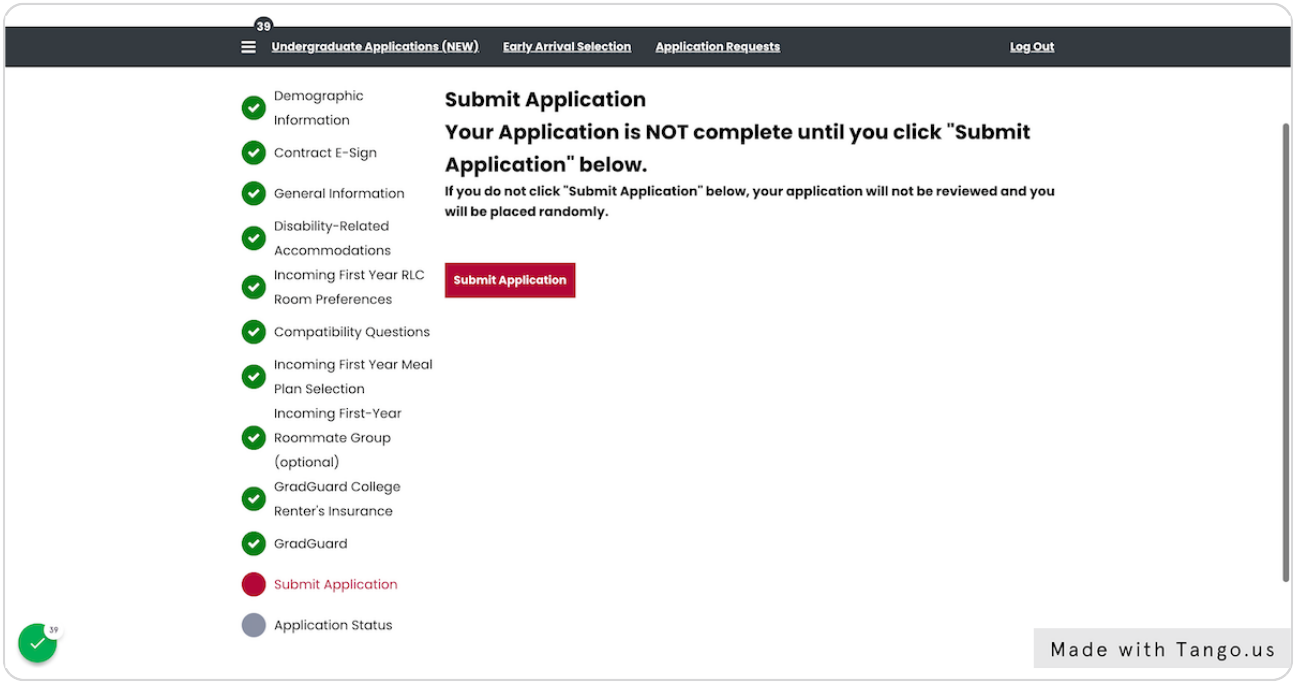
It is HIGHLY recommended that you enroll in Grad Guard insurance. This is renters insurance to cover your belongings in your On Campus living space. You may accept or decline. It will open into a different site, once you select, continue on.

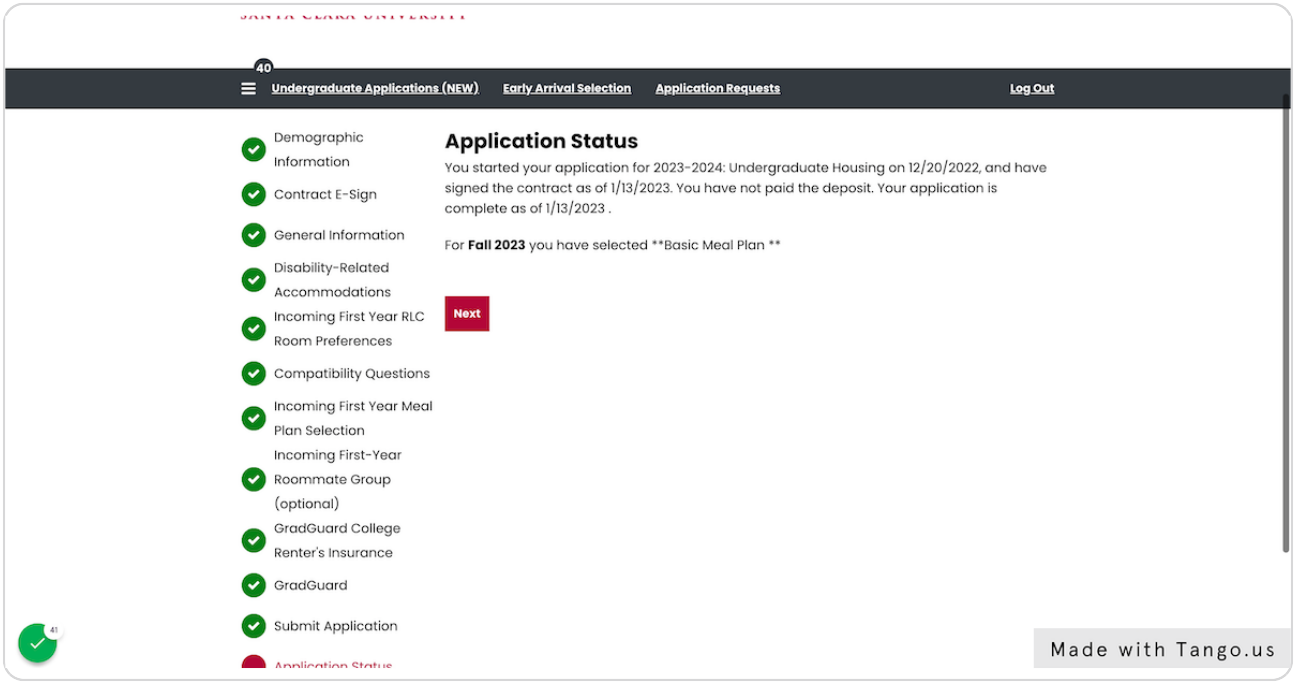


STEP 32

Submit Application

If you are not ready to submit just yet, it will save your information in the portal. However, please note, your application is NOT complete until you hit "Submit Application".



Application Status

It will show you an overview of your application/ the Meal Plan you selected. Click "Next". Once you do, it will bring you back to the Housing Portal Home Page, and you are all set.