



Exchange Programs

TRANSCRIPT RELEASE FORM

Santa Clara University Registrar Office:

I give the Registrar's Office at Santa Clara University permission to release one (1) copy of my official transcript to the International Programs Office, Varsi Hall.

I understand that once grades are posted for the term(s) in question, the International Programs Office will forward my official transcript to my home university.

Furthermore, if there are any holds on my academic record that prohibit the release of my transcript, it is my responsibility to clear the holds before leaving Santa Clara University. (Holds can be checked through ecampus online).

If necessary, I can be contacted at the following e-mail address after the end of the current term:

E-mail address: _____

Student signature: _____

Printed full name: _____

Santa Clara Student ID # _____

Date: _____