

Dear New Student of JST,

I hope you are having a good week. I would like to affirm and encourage you in engaging with the *JST Fall 2020 Orientation* course in Moodle. Developing your skill and ease with Moodle navigation will greatly serve you in equipping yourself for online learning. I would like to share some further updates and items for your attention this week:

- 1) *Moodle Orientation* – If you wish, you may view the recording of the July 14 Moodle Orientation, posted in the “Moodle” tile in the Orientation course. We also recommend that you go to “Moodle Help for Students” on the home page in Moodle, and view the introductory video and other materials.
- 2) *OneStop* – You should have received an e-mail in your scu.edu account yesterday from the SCU OneStop office ([OneStop@scu.edu](mailto:OneStop@scu.edu)) The OneStop office handles all questions about billing, payment, and disbursement of financial aid awards. Please review this letter, which we have also posted for you in the “Billing and Financial Aid” tile in the Orientation course in Moodle. Please note the deadline of **August 21** for payment, and setting up an installment plan for those who will pay in installments.
- 3) *Access ID card*: You should receive an e-mail from the SCU Access office with detailed instructions for submitting your photo for your SCU ID card. This message is sent to your scu.edu account from [onlinephoto@blackboard.com](mailto:onlinephoto@blackboard.com) Please upload your photo by **August 3**.
- 4) *Course Registration*: Course registration is now open in your eCampus portal. Please follow these steps in preparing to register:
  - a. Review the Program Handbook and listen to the Program Director’s video introduction to your degree program, posted in the “Academic Programs” tile in the Orientation course in Moodle. (STL program – Video will be posted in the next few days.)
  - b. Meet or correspond with your academic advisor to finalize your course selections.
  - c. In the “Course Registration” tile in the Moodle course, review “How to Register” and view the “How to Register Video.”
  - d. After attempting to register, if you have questions or need assistance, you may attend one of the Zoom meetings with Jim Oberhausen, JST Registrar, on July 17, July 22, or July 30. The Zoom information is posted in the “Course Registration.” At any time, you may also correspond with Jim at [joberhausen@scu.edu](mailto:joberhausen@scu.edu) for assistance with registration.
  - e. The registration deadline is September 4. We encourage you to register by early August if possible.
- 5) *Steps to Complete in JST Orientation*: This document is posted in the JST Orientation course, at the top, under “General.” We recommend that you use this timeline as your guide in completing the steps in Orientation.

As always, you may contact myself ([pkircher@scu.edu](mailto:pkircher@scu.edu)) or Mary Beth Lamb ([melamb@scu.edu](mailto:melamb@scu.edu)) if you have questions. Thank you for all your efforts in preparing for study and formation at JST!

Blessings,  
Paul